

**Public Service Committee, Branford RTM
TOWN OF BRANFORD, BRANFORD, CONNECTICUT 06405**

**Marc Riccio
Tom Brockett
Jim Stepanek
Clare Torelli
Dorothy Docknevich
Don Conklin, Chair**



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BRANFORD, CONNECTICUT

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September 06, 2018 Regular meeting minutes

The Public Services Committee of the Representative Town Meeting met Thursday, September 6, 2018 at 7:00 p.m., at the Branford Fire Headquarters located at 45 North Main Street, Branford, CT. In attendance were Representative Brockett, Representative Stepanek, Representative Docknevich and Representative Conklin. Called to order at 7:04.

1. To approve the minutes of the May 3, 2018 regular meeting. Moved to approve by Representative Stepanek, Seconded by Representative Brockett and approved unanimously.

2. To consider, and if appropriate, approve a request from the Board of Police Commissioners for the following budget transfers for FY2018: Presented by Chief Halloran and Commissioner Goodwin

From:	10142010-518200	Sick	(\$12,378)
	10142010-555300	Communications	(541)
	10142010-566650	Safety Supplies	(1,458)
		Total	(\$14,377)
To:	10142010-519030	Accum. Sick	\$12,378
	10142010-544340	Radio Communications	541
	10142010-579250	Equipment	1,458
		Total	\$14,377

Representative Brockett moved to approve, seconded by Representative Stepanek and approved unanimously.

3. To consider, and if appropriate, approve a request from the Board of Fire Commissioners for the following FY2018 budget transfers: Presented by Chief Mahoney and Assistant Chief Heffernan.

From:	10142040-517000	Regular Wages & Salaries	(\$48,000)
	10142040-517530	Utility Personnel	(2,723)
	10142040-517670	Medic 2 Shifts	(22,000)
	10142040-518010	Overtime-Public Events	(13,500)
	10142040-518050	Vacation	(2,000)
	10142040-518150	Holiday Pay	(16,000)
	10142040-518500	Special Detail	(1,000)
	10142040-519000	Vol. Officer Stipend	(2,240)
	10142040-519050	Stipends	(12,300)
	10142040-533300	Professional Development	(2,000)
	10142040-533520	Ambulance Billing	(8,900)
	10142040-533530	Employment Testing	(15,497)
	10142040-533600	Fire Prevention/Investigations	(2,118)
	10142040-544130	Other Fuel	(3,500)
	10142040-544170	Hydrants	(48,000)
	10142040-544300	Purch. Serv. Repairs/Maint.	(8,903)
	10142040-544410	Building Rental	(1,000)
	10142040-555300	Communications	(6,000)
	10142040-555320	Postage	(400)
	10142040-566650	Safety Supplies	(662)
	10142040-566900	Other Supplies	(2,400)
	10142040-578000	Equipment Replacement	(1,800)
	10142040-578010	Vol. Fire Equipment Replacement	(378)
	10142040-588050	CMED	(460)
	10149040-588802	Contingency Transfer	(39,425)
		Total	(\$261,206)
To:	10142040-517600	Asst. Chief – Fire Marshal	\$2,400
	10142040-518000	Overtime	156,223
	10142040-518200	Sick	78,325
	10142040-519010	Stewards	378
	10142040-519025	Education Incentive	7,651
	10142040-526100	Uniform/Clothing Allowance	2,118
	10142040-566600	Medical Supplies	8,306
	10142040-579300	Furniture & Fixtures	662
	10142040-588030	Misc. Volunteer Fire Expenses	2,240
	10142040-599102	Transfer to Fund 203	2,903
		Total	\$261,206

Representative Brockett moved to approve, seconded by Representative Stepanek and approved unanimously.

4. To consider, and if appropriate, approve a request from the Fire Chief for the following transfer to fulfill the Town's obligation pursuant to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant. (Follow-up to the 3/26/18 and 4/9/18 Board of Finance meetings.) Presented by Chief Mahoney and Assistant Chief Heffernan.

From:	10149040-588802	Contingency	(\$279,630)
To:	1042040-517000	Regular Wages & Salaries	\$205,380
	10142040-518050	Vacation	19,300
	10142040-518200	Sick Pay	12,850
	10142040-518150	Holiday Pay	16,100
	10142040-519050	Stipends	20,000
	10142040-526100	Uniform/Clothing Allowance	6,000
		Total	\$279,630

After considerable questioning, debate and deliberation Representative Brockett moved to approve, seconded by Representative Docknevich and approved unanimously.

At this time, Representative Stepanek wished to continue the discussion related to developments within the Town of Branford that have an impact on continued call volume increases. After an educational discussion with the chiefs and with the realization that any action was not in the purview of this committee the discussion was ended.

5. To consider, and if appropriate, approve a request from the Finance Director for departmental budget transfers as part of the FY2018 closeout process: Presented by Representative Conklin.

Public Works

From:		
10143010-517000	Regular Wages	(\$18,325)
To:		
10143010-519030	Accumulated Sick	18,325

Representative Brockett moved to approve, seconded by Representative Docknevich and unanimously approved.

6. Adjourn: As the end of the agenda had been reached the chair declared the meeting adjourned at 8:04.

Respectfully,

Don Conklin, Chair-RTM Public Service Committee

September 9, 2018