

**RTM Joint Committee Meeting
TOWN OF BRANFORD, CONNECTICUT 06405**

Public Services Committee

**Marc Riccio
Ram Shrestha
Jim Stepanek
Clare Torelli
Rich Aitro
DeeDee Hakun
Don Conklin, Chair**



Ways and Means Committee

**Tom Brockett
Kevin Healy
Linda Erlanger
Don Conklin
Peter Black, Chair**

**Special Meeting Minutes
July 7, 2021**

The Public Services Committee along with the Ways and Means Committee of the Branford Representative Town Meeting met in joint special session on Wednesday, July 7, 2021 at the Fire Services Headquarters located at 45 North Main Street, Branford, CT. In attendance were Public Service Committee Members Representatives; Riccio, Shrestha, Stepanek, Hakun and Conklin. Ways and Means Committee members; Representatives Brockett, Healy, Erlanger, Conklin and Black. In addition, the following RTM members were present; Representatives Flanigan, Ingraham, Alfone, Verderame, Twohill, Everson, Prete, Anderson, and Hynes, In attendance to give testimony were; First Selectman Cosgrove, Finance Director Finch, Animal Shelter Director Burban and Construction manager Enterprise Builders representatives Brian and Wayne. Finally, there was a gallery of concerned citizens. To review and if appropriate recommend approval to the full RTM of the following.

- I. To consider, and if appropriate, approve a transfer request from the Board of Police Commissioners for the following FY2021 transfer:

| Account | Description | Amount |
|-----------------|------------------------------|---------------|
| From: | | |
| 10142010-517000 | Regular Wages & Salaries | \$137,546.31 |
| 10142010-518010 | Overtime – Public Events | \$45,000.00 |
| 10142010-518250 | Seasonal and Part-Time Staff | \$28,000.00 |
| | Total | \$210,546.31 |
| To: | | |
| 10150000-599110 | Transfer to Capital Fund | \$114,000.00 |
| 10142010-519030 | Accumulated Sick Pay | \$96,546.31 |
| | Total | \$210,546.31 |

| Account | Description | Amount |
|-----------------|--------------------|---------------|
| Increase: | | |
| 70090000-490010 | Transfer In | \$114,000.00 |

| | | |
|-----------------------|----------------------|--------------|
| Increase: | | |
| 70042010-579350-21221 | Vehicles | \$72,000.00 |
| 70042010-579250-21239 | PD Vehicle Equipment | \$42,000.00 |
| | Total | \$114,000.00 |

Committee Chair Conklin presented the above. Moved by Representative Riccio, second by Representative Stepanek and approved unanimously.

- To discuss the Dan Cosgrove Animal Shelter facility expansion appropriation, and consider, and if appropriate, approve the following transfer requests and resolutions:

Resolved: To recommend to the RTM an appropriation from increased undesignated fund balance in the amount of \$650,000. This transfer will increase the Fiscal year 2021 General Fund budget from \$118,867,730 to \$119,517,730 and will be used to partially fund the animal shelter renovation.

In addition, approve the following transfer to reflect the impact on the general fund and capital fund.

General Fund Transfer

| | | |
|-----------------|---|-----------|
| Increase: | | |
| 10190000 480296 | Fund Balance Appropriation | \$650,000 |
| | | |
| Increase: | | |
| 10150000 599121 | Transfer to Municipal Facilities Fund 720 | 650,000 |

Fund 720 Appropriation Adjustments

| | | |
|-----------------------|----------------------------|-------------|
| Increase: | | |
| 72042060 480290 18500 | Donations & Contributions | 585,500 |
| 72042060 490010 18500 | Transfer In – General Fund | 650,000 |
| | | |
| 72090000 490040 18500 | Bond Proceeds | 464,500 |
| | TOTAL | \$1,700,000 |
| | | |
| Increase: | | |
| 72042060 xxxxxx 18500 | Various Expense Accounts | \$1,700,000 |

- To consider and act on the following proposed resolution:

“RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$2,895,000 FOR THE RENOVATION AND EXPANSION OF THE BRANFORD ANIMAL SHELTER AND AUTHORIZING THE ISSUE OF \$2,895,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION

AND PENDING THE ISSUANCE THEREOF THE MAKING OF
TEMPORARY BORROWINGS FOR SUCH PURPOSE”

(The purpose of the amendment is to increase the appropriation and bond authorization from \$2,895,000 to \$4,595,000, and ratify, confirm and adopt all prior authorizations and resolutions in connection therewith).

and to recommend the resolution for adoption by the full Representative Town Meeting

After a presentation by Representative Riccio he moved to postpone a vote on this item. Second by Representative Stepanek. They then withdrew the motion. An hour and forty-five-minute discussion ensued.

For the Public Services Committee Representative Shrestha moved to approve with two changes to the 720 Appropriations adjustments: North Branford Cash contribution is now \$0 and Bond Proceeds increases to \$464,500. Second by Representative Hakun. Approved 4-1.

For the Ways and Means Committee: Representative Healy moved to approve with the same changes. Second by Representative Erlanger and approved unanimously.

As we reached the end of our agenda for Ways and Means Representative Healy moved to adjourn. Second by Representative Brockett and approved unanimously.

Public Services Committee Chair, Conklin pronounced their meeting adjourned.

Respectfully,

Don Conklin, Chair Public Services Committee
Peter Black, Chair Ways and Means Committee

July 10, 2021