



**BRANFORD REPRESENTATIVE TOWN MEETING
LEGAL NOTICE AND CALL**

**The RTM will be convened on Wednesday, December 11, 2024 at 8:00 pm
At the Joe Trapasso Community House 46 Church St., Branford
to consider and act upon the following matters:**

AGENDA

RECEIVED

DEC - 4 2024

BRANFORD TOWN CLERK

1. Call to Order
2. Pledge of Allegiance
3. Call of the Roll
4. Approval of Minutes of the November 13, 2024 Meeting of the RTM
5. Receipt of Communications, Reports of Committees, and Citizen Petitions
6. To consider, and if appropriate, approve a resolution passed by the Board of Finance to increase the cumulative ARPA fund appropriations by \$71,521 from \$8,185,500 to \$8,257,021. This will support a variety of new projects from previously unappropriated ARPA dollars and will close out the fund.
The projects include:

- A. Technology Acquisitions for Willoughby Wallace Library to support their membership in the LION (Libraries Online) consortium.
- B. Branford Arts and Cultural Alliance – to continue operating support for BACA.
- C. Technology Acquisitions – to purchase laptops and related equipment for
- D. To supplement the Repairs and Maintenance Account to cover the cost of painting the interior and exterior of Town Hall (purchased services).
- E. To replace certain Furniture in Town Hall.

Increase		
260-90000-480296	Fund Balance Transfer	71,521
Increase		
260-46020-579150-xxxx	Technology Acquisitions (WWL)	4,370
260-41020-588301-23810	BACA	35,000
260-41190-579150-24800	Technology Acquisitions	7,500
260-41170-544300-25xxx	Purchased Services R&M (Painting)	15,000
260-41020-579300-25xxx	Furniture	9,651
	Total	71,521

7. To consider, and if appropriate, approve a request to transfer previously appropriated funds between existing ARPA projects to create new projects:

BRANFORD INTERFAITH HOUSING – Transfer \$40,000 from the Basic Needs account of the Branford Counseling Center to fund an earlier request by BIH for operating support from ARPA funds.

From		
260-44010-588905-24807	Basic Needs	40,000
To:		
260-44010-588301-25xx	Branford Interfaith Housing	40,000

PUBLIC WORKS - To reallocate balances in the street lining allocation and unexpended funds following the purchase of a roll-off trailer. The request will fund a mobile diesel generator and lawn equipment.

From		
260-43010-579350-25804	Vehicles	16,100
260-43010-544300-24802	Street Lining	109,043
To:		
260-43010-579250-25xxx	Equipment	\$125,143

RECREATION - To reallocate ARPA funds originally earmarked for replacement of the Wharf at Branford Point to the Veteran's Park Playground.

From		
260-43050-579480-24804	Branford Point Wharf Replacement	175,000
To:		
260-45010-579400-25xxx	Vets' Park Playground	175,000

FINANCE DEPARTMENT – To purchase a pension administration system to assist in administering the police and volunteer fire plans.

From		
260-43050-579480-24804	Branford Point Wharf Replacement	38,602
To:		
260-41040- 579200-25xxx	Software (Pension Administration)	38,602

POLICE DEPARTMENT - This request supplements the police department's upcoming transfer request to purchase additional license plate readers.

From		
260-43050-579480-23807	Meadow Street Boardwalk	45,000
To:		
260-42010- 579250-25xxx	Equipment (License Plate Readers)	45,000

EXECUTIVE - To cover a shortfall in the administrative costs incurred in the allocation of grants to non-profit organizations

From		
260-43050-579480-23807	Meadow Street Boardwalk	1,690
To:		
260-41020- 533970-23814	Administrative Costs	1,690

8. To consider, and if appropriate, approve the Board of Finance resolution regarding the closeout process for ARPA appropriations, as outlined by the First Selectman and the Finance Director. The RTM requests that a final accounting be provided at a future meeting as to how the reallocation transfers were done.

9. To consider, and if appropriate, approve a closeout transfer request from the Director of Public Works for FY2024 as follows:

From:		
10143010-517000	Regular Wages & Salaries	(\$17,566)
To:		
10143010-518000	Overtime	7,180
10143010-519030	Accumulated Sick	<u>10,386</u>
	Total	\$ 17,566

10. To consider, and if appropriate, approve the following capital projects transfer requests.

ADMINISTRATIVE SERVICES

FUND 700 - CAPITAL FUND

FROM:

Information Technology	70041190	579150	22320	On-Body Cameras	Close	340.00
Information Technology	70041190	579150	22321	Phone System	Close	36.85
						Total
						<u>376.85</u>

TO:

Information Technology	70041190	599100	22320	Transfer to General Fund	Project Closed	340.00
Information Technology	70041190	599100	22321	Transfer to General Fund	Project Closed	<u>36.85</u>
						Total
						376.85

PUBLIC SERVICES

FUND 700 - CAPITAL FUND

FROM:

Gen Govt Bldgs	70041170	579350	22326	GGB Vehicles	Transfer/Combine	7,500.00
Gen Govt Bldgs	70041170	579410	22322	Town Clerk Vault Upgrades	Extend	112,000.00
Engineering	70043050	533900	22332	GIS Database Update	Extend	776.25
Public Works	70043010	579300	22328	Town Center Decorative Lights	Extend	20,000.00
Public Works	70043010	579480	22329	Paving - Town Parking Lots	Extend	<u>66,350.88</u>
						Total
						206,627.13

TO:

Gen Govt Bldgs	70043010	599112	24203	Transfer to DPW Apparatus Fund	Transfer/Combine	7,500.00
Gen Govt Bldgs	70041170	579410	25xxx	Town Clerk Vault Upgrades	New Project	112,000.00
Engineering	70043050	533900	25xxx	GIS Database Update	New Project	776.25
Public Works	70043010	579300	25xxx	Town Center Decorative Lights	New Project	20,000.00
Public Works	70043010	579480	25xxx	Paving-Town Parking Lots	New Project	<u>66,350.88</u>
						Total
						206,627.13

FROM:

Engineering	70043050	533280	21304	Pavement Condition Survey	Close	<u>2,092.78</u>
						Total
						2,092.78

TO:

Engineering	70043050	599100	21304	Transfer to General Fund	Project Closed	<u>2,092.78</u>
						Total
						2,092.78

FUND 720 - MUNICIPAL FACILITIES FUND

FROM:

Gen Govt Bldgs	72041170	544300	22334	Town Hall - Front Step Maintenance	Extend	13,020.00
Gen Govt Bldgs	72041170	579410	22335	Town Hall - Generator Installation	Extend	73,703.00
Gen Govt Bldgs	72041170	579410	22336	Transfer Station Improvements	Extend	<u>121,952.47</u>
						Total
						208,675.47

TO:

Gen Govt Bldgs	72041170	544300	25xxx	Town Hall - Front Step Maintenance	New Project	13,020.00
Gen Govt Bldgs	72041170	579410	25xxx	Town Hall - Generator Installation	New Project	73,703.00
Gen Govt Bldgs	72041170	579410	25xxx	Transfer Station Improvements	New Project	<u>121,952.47</u>
						Total
						<u>208,675.47</u>

RULES & ORDINANCES

FUND 700 - CAPITAL FUND

FROM:

Conservation Commission	70045100	533900	22338	Natural Resource Inventory	Extend	<u>2,450.00</u>
						Total
						2,450.00

FROM:

Conservation Commission	70045100	533900	25xxx	Natural Resource Inventory	New Project	<u>2,450.00</u>
						Total
						2,450.00

WAYS & MEANS

FUND 700 - CAPITAL FUND

FROM:

Treasurer/Finance	70041040	579200	22317	Cleargov Budget Solutions	Transfer/Combine	8,493.33
Treasurer/Finance	70041040	579450	22318	Financial System Upgrades & Projects	Transfer/Combine	<u>4,932.09</u>
Total						13,425.42

TO:

Treasurer/Finance	70041040	579450	25xxx	Finance - System Upgrades & Projects	New Project	<u>13,425.42</u>
Total						13,425.42

EDUCATION COMMITTEE

FUND 700 - CAPITAL FUND

FROM:

Board of Education	70048000	579410	22415	BHS - Entrance Security Upgrade	Extend	19,898.04
Board of Education	70048000	579410	22416	INS - Entrance Security Upgrade	Extend/Amend Scope	<u>101,185.00</u>
Total						121,083.04

TO:

Board of Education	70048000	579410	25xxx	BHS - Entrance Security Upgrade	New Project	19,898.04
Board of Education	70048000	579400	25xxx	INS - Campus Safety/Security Upgrades	New Project	<u>101,185.00</u>
Total						121,083.04

FROM:

Board of Education	70048000	544300	22414	BOE - UST Removal	Close	<u>3,316.84</u>
Total						3,316.84

TO:

Board of Education	70048000	599100	22414	Transfer to General Fund	Project Closed	<u>3,316.84</u>
Total						3,316.84

11. To consider, and if appropriate, create an ordinance protecting licensed home daycare providers from restrictive HOA bylaws.
12. To consider and, if appropriate, create an ordinance to establish a harbor management commission, pursuant to CGS 22a-113k.
13. To consider, and if appropriate, create an ordinance which will encode reasonable restrictions on short-term rentals in Branford.
14. Any other business to come before the RTM.
15. Call for Adjournment

Dated this 4th day of December, 2024.

Maryann Amore

Moderator, Branford RTM
Fourth District Representative