



BRANFORD REPRESENTATIVE TOWN MEETING  
LEGAL NOTICE AND CALL

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*Wae E. Quinn*  
BRANFORD TOWN CLERK

The RTM will be convened on Wednesday, March 12, 2025 at 8:00 pm at the Joe Trapasso Community House, 46 Church St., Branford, to consider and act upon the following matters:

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Call of the Roll
4. Approval of Minutes of the February 12, 2025 meeting of the RTM
5. Receipt of Communications, Reports of Committees, and Citizen Petitions
6. To consider, and if appropriate, recommend a transfer request from the Finance Director for FY2025 as follows:

Increase:		
10190000-480296	Fund Balance	\$481,516
Increase:		
10149040-588802	Contingency	\$481,516

**Resolved:** That the RTM consider, and if appropriate, approve an increase in appropriations for the Fiscal Year 2025 General Fund Budget from \$135,311,096 to \$135,792,612. This increase will be funded through an appropriation from fund balance and will be used to supplement the contingency account to cover retroactive wages.

7. To review a report from the Finance Director discussing actions to consider in advance of the budget hearings and to act on the following items as outlined in the report:

**A. General Fund**

Increase:		
10190000-480296	Fund Balance	475,000
Increase:		
10150000-5991XX	Transfer Out – Police Technology Fund	475,000

**Corresponding Fund Creation and Transfer FY 2025**

Increase:		Amount
7XX-90000-490010	Transfer In from General Fund	475,000
Increase:		
7XX-42010-579150	Technology Acquisitions	475,000

**Resolved:** That the RTM consider, and if appropriate, approve an increase in appropriations for the Fiscal Year 2025 General Fund Budget from \$135,792,612 to \$136,267,612. This increase will be funded through an appropriation from fund balance and will be used to establish a Police Technology Fund.

- B. To consider, and if appropriate, approve a transfer and resolution to supplement the BOE Lease Fund for School Technology:

**General Fund**

Increase:		
10190000-480296	Fund Balance	250,000
Increase:		
10150000-599127	Transfer Out – BOE Lease Fund	250,000

**Resolved:** That the RTM consider, and if appropriate, approve an increase in appropriations for the Fiscal Year 2025 General Fund Budget from \$136,267,612 to \$136,517,612. This increase will be funded through an appropriation from fund balance and will be used to increase the contribution to the Lease Fund for BOE computer devices.

C. To consider, and if appropriate, approve a transfer and resolution to supplement the Coastal Resiliency Fund:

**General Fund**

Increase:			
10190000-480296	Fund Balance		750,000
Increase:			
10150000-599134	Transfer Out – Coastal Resiliency Fund		750,000

*Resolved: That the RTM consider, and if appropriate, approve an increase in appropriations for the Fiscal Year 2025 General Fund Budget from \$136,517,612 to \$137,267,612. This increase will be funded through an appropriation from fund balance and will be used to supplement the Coastal Resiliency Fund.*

8. To consider, and if appropriate, approve the following resolutions and transfers using reserves to reduce liabilities and to smooth out costs that experience a high level of volatility:

**Police Pension Fund, Medical Self Insurance Fund**

Increase:			
40290000-480296	Fund Balance		8,500,000
Increase:			
40290000-XXXXX	Transfer Out General Fund		8,500,000

**General Fund – Transfer to Increase Pension Contribution**

Increase:			
10190000-480296	Fund Balance		6,500,000
Increase:			
10149010-523120	Retirement - Police		6,500,000

*Resolved: That the RTM consider, and if appropriate, approve an increase in appropriations from \$137,267,612 to \$143,767,612. This increase will be funded through an appropriation from fund balance and will be used to supplement the Police Pension Fund.*

9. To consider, and if appropriate, approve the following proposed bond resolution: (As the full text of the Resolution is on file and open to public inspection in the office of the Town Clerk, we request that the reading of the full text be waived at this time.)

To receive communications with respect to and consider and act upon a resolution entitled "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$5,300,000 FOR THE FIRE EQUIPMENT PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$5,300,000 THEREFOR". The full text of the Resolution is on file, open to public inspection in the office of the Town Clerk.

10. To consider, and if appropriate, approve a transfer request from the Director of Human Resources pursuant to the collective bargaining agreement for the Police Union Contract and the Dispatchers Contact for FY2025 as follows:

**General Fund Transfer**

From:			
1014904 588802	Contingency		\$1,124,507
To:			
10142010 517000	Wages & Salaries-Police & Dispatch		\$555,369
10142010 518000	Overtime		46,864
10142010 518010	Public Events		7,660
10142010 518050	Vacation		17,763
10142010 518150	Holiday Pay		20,933
10142010 518200	Sick Pay		10,104
10142010 519070	Retroactive Wages		457,134
10142010 519040	Accrued Payroll Expense		8,680
			<u>\$1,124,507</u>

11. To consider, and if appropriate, approve a transfer request from the Director of Human Resources pursuant to the collective bargaining agreement for the Water Treatment Union Contract for FY2025 as follows:

**General Fund Transfer**

From:		
10149040-588802	Contingency	(\$77,272)
To:		
10143030-599105	Transfer Out-Sewer Utility Fund	\$77,272

**Corresponding Sewer Utility Fund Transfer & Resolution**

Increase:		
21090000-490010	Operating Transfer In	\$77,272
Increase:		
21043030-517000	Wages & Salaries	\$44,827
21043030-518000	Overtime	7,891
21043030-519070	Retroactive Wages	24,382
21043030-519040	Accrued Payroll Expense	172
		Total: \$77,272

*Resolved: That the RTM consider, and if appropriate, approve an increase in appropriations for the Fiscal Year 2025 Sewer Utility Budget from \$4,879,501 to \$4,956,733. This increase will be funded through an appropriation from Contingency and will be used to fund salary changes pursuant to the collective bargaining agreement for the Wastewater Treatment Employees Union.*

12. To consider, and if appropriate, approve an additional appropriation request from the Board of Education for \$300,000 to address a projected deficit in special education out-of-district tuition costs:

**General Fund**

Increase:		
10148050-410010	Special Education	\$300,000
Increase:		
10148000-517010	BOE Non-Personnel	\$300,000

*Resolved: That the RTM consider, and if appropriate, approve an increase in appropriations for the Fiscal year 2025 General Fund Budget from \$143,767,612 to \$144,067,612. This increase will be funded through increased estimated revenue derived from excess cost reimbursements.*

13. To consider, and if appropriate, approve a request from the Board of Education to reallocate capital projects.

**Parking Lot Paving**

From:		
Project 24411	Parking Lot Seal Coating-Mary Murphy School	\$95,000
To:		
Project 24410	Parking Lot Paving-Mary Murphy School	\$95,000

**Indian Neck School**

From:		
Project 24407	Indian Neck School-Boiler Replacement	\$35,000
Project 25410	Indian Neck School-Facilities Vehicle	<u>\$ 5,675</u>
		\$40,675
To:		
Project 25415	Indian Neck School-Campus Safety/Security Upgrade	\$40,675

**Branford High School Tennis Court Seating**

From:		
Project 23406	BHS -Door Replacements	\$50,000
To:		
Project 25404	BHS-Tennis Court Seating	\$50,000

*Resolved: That the RTM consider, and if appropriate, approve a reallocation of BOE capital projects totaling \$185,675 in fiscal 2025.*

14. To consider and, if appropriate, create an ordinance to establish a Harbor Management Commission, pursuant to CGS 22a-113k.
15. To consider, and if appropriate, create an ordinance which will encode reasonable restrictions on short-term rentals in Branford.
16. To consider, and if appropriate, consider the establishment of a Pedestrian / Bicycle Committee as and as recommended in the Branford POCD adopted in 2019.
17. Any other business to come before the RTM.
18. Call for Adjournment

Dated this 4<sup>th</sup> day of March, 2025.

Maryann Amore

Moderator, Branford RTM, Fourth District Representative