

Public Building Commission:  
Len Tamsin, Chairman  
Trista Milici, Clerk  
Jim Killelea  
Greg Ames  
Robert Barnett

**Public Building Commission**  
**P.O. Box 150**  
**Branford, CT 06405**

Police Headquarters Renovation Project:  
John Alves  
Patty Austin  
Rashaad Roach  
Corrienne Carangelo

Public Building Commission  
Minutes of Meeting  
October 28, 2024 – 6:00 p.m.  
Fire Headquarters

Present were: Commissioners Len Tamsin, Jim Killelea, Greg Ames and Robert Barnett. PBC Police Department Renovation Project members: Assistant Chief John Alves; Lt. Corrienne Carangelo and Patty Austin. Also present were Brad Anderson, Downes Construction; Brian Humes, Jacunski Humes Architects and First Selectman Cosgrove

First Selectman Cosgrove called the meeting to order at 6:04 p.m.

Motion made by Greg Ames to approve the minutes from the September 23, 2024 meeting. Seconded by Len Tamsin. Vote unanimous.

Brad Anderson, Downes Construction addressed the commission to provide an updated on the Police Headquarters project. He reported that the project is out to bid as of September 26. A pre-bid walk through was conducted on October 8. Bidding RFI's are being received, tracked and issuing addendum/bid supplements. Bids are due October 31 and November 7, 2024. They expect 3-4 responses for each package and possibly 2 for each specialty items. The Building permit application is with the Building Official. A special PBC meeting may be necessary in November for the GMP.

Brian Humes, Jacunski Humes addressed the commission to provide an update on the Police Headquarters project. He stated that supplements have been issued to Downes to include in the amendments. Supplemental drawings have been completed to address the concerns raised by the Planning and Zoning Commission and the Arborist to protect the trees along Laurel Street. The entrance curb cut was shifted eliminating one parking space to provide appropriate distance from the drip line. In addition, the arborist established additional tree protection protocols. Greg asked about the capacity limit on the roof. Brian reported that the drawings call for additional spray foam on the underside of the deck of the pitch portion of the roof to provide a greater R value. For the last month, month and a half they have been providing information for RFI's. They have been working with IES on the temporary fit out of Fire headquarters. IES is working on the electrical, mechanical and plumbing review. The temporary fit out will continue until November. The work with IES is not part of the existing contract. Brian mentioned that FF&E needs to be on everyone's radar. He recommended that an assessment is conducted to identify

existing furniture, what will be brought back and what will be needed for the new building. He works with CAMA Interior Design Services and obtained a quote from them for services. It was requested that he forward a copy of the quote to John Hoefflerle for review.

Motion made by Robert Barnett to approve the monthly invoice from Jacunski Humes in the amount of \$15,750. Seconded by Greg Ames. Vote unanimous.

Motion made by Robert Barnett to approve an invoice from Jacunski Humes for reimbursable expenses in the amount of \$741.70. Seconded by Greg Ames. Vote unanimous.

Motion made by Robert Barnett to approve additional services for Jacunski Humes Architects Inc. for the Temporary Office Fit Out cost not to exceed \$21,045 moving forward any request for additional services will be memorialized using AIA documents. Seconded by Greg Ames. Vote unanimous.

Motion made by Len Tamsin to approve an in from Jacunski Humes for Additional Services in the amount of \$5,175. Seconded by Jim Killelea. Vote unanimous.

Motion made by Len Tamsin to approve the final invoice from Colliers in the amount of \$6,692.40. Seconded by Jim Killelea. Vote unanimous.

Motion made by Len Tamsin to adjourn the meeting at 7:22 p.m. Seconded by Corrienne Carangelo. Vote unanimous.

Respectfully submitted,

Trista Milici  
Clerk