

EAST SHORE DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
688 East Main Street, Branford, CT 06405

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Executive Board Meeting Minutes
Thursday, September 12, 2024 at 5:30 pm
In-Person/Virtual Meeting

Noë E. Apin
BRANFORD TOWN CLERK

Present: Susan Addiss, Michael Pascucilla, Elaine Anderson, Dr. Young, Dennis Natri, Virginia Fallon, Wendy Bellmore, Michael Turcio, Susan Deko

Absent: Darlene Zimmermann

Meeting called to order by Dennis Natri at 5:41 p.m.

1. Welcome/Public Comments General Discussion
2. Approval of the June 12, 2024 ESDHD Board Minutes –Susan Deko made a motion to approve, Virginia Fallon 2nd. All approved.
3. Correspondences – none at this time
4. Old Business
 - a. ESDHD Vacancy – Posting for Business Manager to be posted in about 2 weeks. Part time, Administrative Assistant hired about two months ago. Seasonal position just hired for assistance with vaccine clinics.
 - b. Travel Clinic Program – Travel Clinic Program – Dr. Young reports a steady rate of individuals attending the clinic.
5. New Business
 - a. ESDHD Epidemiological Report - Epidemiology report – Madison Wierzel presented a report on:
 - Updated vaccines are available: COVID-19, Flu, RSV
 - Reviewed statistics for Flu and Covid
 - Discussed mosquitos and disease across U.S., no EEE or West Nile cases in the district.
 - Statistics on suicide ideations and attempts. Will be working on these high statistics with a current grant.
 - b. Summer Intern Presentations:
 - Jade Siqueira, UCONN recent graduate, Bachelor's degree in Health Promotion and Health Sciences - ESDHD summer internship presentation on things she did for the health department including; education programs, media posts, and infographic
 - Alannah Doheny, Yale Public Health Fellow – Tobacco cessation, developed promotional resources, Shoreline Greenway Trail – lead a trail walk, promoted as a health family activity, reviewed decimation of health education across social media platforms.
 - Sophie Glassman, Brandeis University, Boston student – Data input on ODMAPPS (Overdose Detection). community outreach, poster on suicide prevention, developed some graphics for the internet (how to use safely, naran training, never use alone).

- c. Current/Pending Grants – Michael Pascucilla reported a more thorough report will be shared at the Retreat.
 - Several pending grants
 - Received all funding for Water Quality Project – \$20,000.00 East Haven, \$20,000.00 Branford Community, Green Fund, CTDPH. (Farm river, short beach area, shellfish beds tracking).
 - Suicide grant award letter – no contract at this time, looking to create a full-time position to address the issue in the community.
 - Workforce development grant – executed, professional development, recruitment, development, retreat, staff, 50th anniversary, flexibility in the grant for use.
 - Immunization – award letter from the state but contract not received yet - \$97,000.00.
- d. Environmental Health Data Base – current one is 30 years old (File Maker Pro) – has been reviewing databases over the past few years, reviewing with other partners in the state. Currently looking at Inspect 2 Go, working through the contract process, partners are pulling resources to all use (8-13 people together and sync forms), to be led by ESDHD. Approximate cost \$17,000.00.
- e. Board and Staff Retreat – speaker on HR requirements, paid for by workforce development grant, full day, Commissioner has been invited. Scheduled on November 7th.
- f. 50th Anniversary – The CT DPH Commissioner was invited, with several presentations scheduled.
- g. Sue Deko made a motion to go into executive session, Virginia Fallon 2nd. All in favor. Return
 - Sue Addis made a motion to accept the four-year contract of the current Director, Michael Pascucilla. Virginia Fallon accepted the motion. All in favor.
- h. Audit report – Michael Solakian was here to review documents to present report in the near future.

6. ESDHD Committee Board Members Report

- Executive Committee - Denis Natri – no report
- Personnel Committee - Sue Deko – Renewal of Director contract
- Planning/Evaluation Committee - Elaine Anderson – will be at the board retreat, working hard
- Audit Committee – Michael Turcio - needs to work with Accountant for updated processes.
- Ad Hoc Committee - By-Laws - Denis Natri – no report
- Ad Hoc Committee – Health District Building - Darlene Zimmermann sent a report – no report at this time

7. Director's Report

- PHAB Accreditation Application Status – Documents due Nov 7th They should decide within 30 days.
- ESDHD PH Activity Reports (Environmental, Emerg. Preparedness, Education & Nursing) – emailed for review. Environmental Health Report improved.

8. Adjournment

- Motion to adjourn by Susan Deko and seconded by Virginia Fallon. All in favor.
Adjourned at 7:05 pm.

Respectfully Submitted,

Angela Carrano

Angela Carrano, DNP, MSN, RN, Secretary