

RTM ADMINISTRATIVE SERVICES COMMITTEE
Town of Branford



Nancy McCormack, Mark McCall, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone
Dan Adelman, Chair

MINUTES

REGULAR MEETING AGENDA

Tuesday September 3, 2024 @ 7:00 p.m.

There will be a regular meeting of the RTM Administrative Services Committee on Tuesday, September 3, 2024, at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT.

Maia Espinoza
BRANFORD TOWN CLERK

2024 SEP - 6 P 12:43

RECEIVED

1. Call to order.
2. Roll call. Representative McCormack and Representative Verderame were absent, all other members present; also present was First Selectman Jamie Cosgrove, Majority Leader Tracy Everson, Rep. Barbara Maresca, Assessor Paula Jensen and CEO Supercool metals Evgenia Pekarskaya.
3. To approve the regular meeting minutes from July 2, 2024. Representative Twohill made motion to approve, Representative Larsson seconded.
4. To consider, and if appropriate, approve a request from Evgenia Pekarskaya, CEO of Supercool Metals for the Town of Branford to "reconsider the imposition of property tax on [their] manufacturing equipment for this year and to ask the RTM to approve a request for an exemption on the 2023 Grand List as provided for in General Statutes §12-94e (attached)."

Evgenia Pekarskaya gave a presentation, there was discussion with Evgenia. Rep. Twohill made a motion to approve, second Rep. Alfone; Motion carried unanimously.

Rep. Twohill made a motion to move agenda item 7 to item 5, Second Rep. Larsson; motion carried unanimously

5. To consider, and if appropriate, approve transfer requests from the First Selectman for FY2024 as follows:

Executive

From:

10141020-533280	Consulting	(\$ 1,875)
10141020-555400	Advertising, Printing, Binding	(1,115)

		Total	(\$ 2,990)
To:			
10141020-518250	Seasonal & Part-Time Help		\$ 2,990

The committee heard from First Selectman Jamie Cosgrove
Rep. Twohill made a motion to approve, Second Rep. Alfone; motion carried unanimously.

6. To consider, and if appropriate, approve a transfer request from the Assessor for FY2024 as follows:

From:			
10141050-533290	Appraisal Services		(\$ 400)
To:			
10141050-588210	Dues & Subscriptions		400

The committee heard from Assessor Paula Jensen
Rep. Larsson made a motion to approve, Second Rep. Twohill; motion carried unanimously.

7. To consider, and if appropriate, approve a transfer request from the Tax Collector for FY2024 as follows:

From:			
10141070-517000	Regular Wages & Salaries		(\$ 1,160)
10141070-555320	Postage		<u>(\$ 7,417)</u>
		Total	(\$ 8,577)
To:			
10141070-518000	Overtime		\$ 1,160
10141070-588110	State Fees & Testing		150
10141070-533285	Tax Bill Printing & Processing		<u>7,267</u>
		Total	\$ 8,577

Chair Adelman read a report from Tax Collector Robert Imperato.
Rep. Larsson made a motion to approve, Second Rep. Alfone; motion carried unanimously.

8. Adjournment- a motion to adjourn was made by Rep. Twohill, second Rep Adelman. The meeting adjourned at 8:27

Dan Adelman, Chair