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BRANFORD GREEN COMMITTEE
MINUTES OF REGULAR MEETING
HELD OCTOBER 11, 2022

PRESENT: David Minicozzi, David Colley, Cynde Jasek, Susan McNamara, Ann Freeman
GUEST: First Selectman Jamie Cosgrove

1. **Call to Order:** The meeting was called to order at 5:40PM
2. **Parliamentary-**
 - a. **Minutes-** Dave made a motion to approve the minutes of the regular meeting of August 2022, David seconded the motion and after discussion they were approved unanimously.
3. **Updates & Old Business:**
 - a. **Correspondence-** None.
 - b. **Status of the Green-** tabled
 - c. **Special Projects-** special guest **First Selectman Jamie Cosgrove** visited us with the express purpose of discussing the QR Code Project and the STEAP Grant Green Improvement Project.
 - i. **QR Code Project-** Sue McNamara made a presentation of the project details. The project involves placing plaques on some or all trees on the Green which have QR codes readable with a smart device. The purpose is to assist with the maintenance of trees on the Green, the education of the public, to track the history of the Green's trees, and to catalogue special trees such as Notable Trees and trees donated or planted in memoriam to someone. Public Works will first be approached for funding, or perhaps a small grant can be obtained. Susan presented a written proposal indicating the approximate cost to be \$2,000.00. Dave made a motion to approve the project, Cynde seconded and after discussion in was approved unanimously.
 - ii. **STEAP Grant Project-** Jamie Cosgove presented details of this project. funds from the state (\$500,000.00) and the Town (\$170,000.00) have/will be appropriated for improvements to the Green. The Engineering Department devised an overall plan. Details will be presented at public hearings in the future. For now the overall goals include a reconfiguration of the entrance to Town Hall Drive, replacement and improvement of sidewalks including those along Town Hall Drive and Montowese Street. Granite curbing will be used wherever possible. Also included are pedestrian lighting, regrading and reseeding of Section A, and the installation of an irrigation system in Section A. The timeline of the project will coincide with that of the overall Main Street Improvement Project.
 - d. **Annual Green Walk review-** details of September's walk were discussed. The overall condition of the Green is good, and Committee will take the Town Arborist's recommendations in to account going forward.

4. **New Business:**

a. **Green Use applications-** None.

b. **Reports-** Sue and Pat met with Town officials to continue work on the GIS map of the Green. Ann reported that the Garden Club's annual pie sale would be held this coming Saturday.

5. **Other-** None.

6. **Adjourn-** Ann moved for an adjournment, Cynde seconded and after discussion the motion was unanimously approved and the meeting was adjourned at 6:46PM

The next Green Committee regular meeting is scheduled to be held on Tuesday, December 20th, 2022 at 5:30PM at the Community House, room TBA.

Respectfully submitted,

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David C. Minicozzi, Chairman and Secretary Pro Tem