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Academy on the Green Commission

Minutes for a Special Meeting held Friday, May 17th, 2024.

Meeting called to order 12:08 pm

*Noë E. Arpin*  
BRANFORD TOWN CLERK

At 16 Woodvale Rd. Branford, Ct 06405the Academy, 12:00 p.m.

Present: Don Gentile, Charles Miller, Albert Russell, prospective new committee member Sue Winkle

Treasurer's report, in our fund \$21,489.93 – no transactions since last meeting.

The minutes from 5/17/2024, motion to approve by Al Russell, second by Charles Miller. Approved unanimously.

**Old Business**

Charles Miller has obtained keys from former Mason representative Len Boucher and fire safety assessment is pending. Inspection (smoke detectors, fire extinguishers, exit signs, etc.) will be reported out at next meeting.

An update to repairs was submitted. Brian Droney reports via e-mail that the following was completed.

- Purchase order to clean / treat cedar roof shakes.
- All T-12 lightbulbs have been replaced with L.E.D. energy efficient lightbulbs.
- Plaster on 2<sup>nd</sup> floor ceiling repaired.
- 2<sup>nd</sup> floor ceiling has been repainted.
- All light fixtures on 2<sup>nd</sup> floor have been assessed and repaired as needed.

Historical Society President (Officer) Matt Radulski has been contacted to solicit and recommend a new representative for the Academy Commission

Sue Winkel has been recommended by First Congregational Church as a potential representative to the Commission.

Knox-box update: The contents will be examined and updated with current committee contact information to ensure communication from first responders.

Charles Miller is no longer interested in holding an event at the Academy tentatively scheduled for May 16<sup>th</sup>, 2025. It was determined that costs for rental should be reviewed on a case-by-case basis. Insurance rider fee and cleaning fee will remain mandatory.

**New Business**

A request to use the Academy by the Branford Festival was brought before the board via a letter from Festival Co-Chair Kristine Klarman was discussed. The request was for use prior to the event for set-up and storage and for public access during the 3 days of the festival. The request included the presence of an Academy on the Green Committee member be present as well. Due to concerns regarding a high level of foot traffic, on-going repairs, and an inability to have an Academy committee member be present while the concession was in operation, the request was denied.

Sue Winkel was introduced as a potential committee member representing the First Congregational Church. Al Russel made a motion to accept her application and Charles Miller seconded the motion. A vote to accept was unanimous. Sue will send her letter of interest to the First Selectman's office for consideration.

Motion to Adjourn 1:06 pm. Approved unanimously.

Submitted,

Don Gentile

Commission term of office, 5-year terms:

Don Gentile 1/30/2025 (Branford Historical Society)-

Albert Russell 1/30/2027 (At Large)

Charles Miller 1/30/29 (Masons)

Vacancy – (First Congregational Church of Branford)

Vacancy - (Branford Historical Society)