



# RTM RULES & ORDINANCES COMMITTEE

## Town of Branford

Adrian Bonenberger, Dan Adelman, Susan Dahill, Ray Ingraham, Peter Black, Tricia Anderson  
Peter Hentschel, Chair

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### MEETING MINUTES

Zoom Meeting on May 21, 2024, 7:00 PM  
Recording on File

*Neil Shapiro*  
BRANFORD TOWN CLERK

2024 MAY 23 A 8:37

RECEIVED

1. Call to Order at 7:00 pm
2. Roll Call – Present: Adelman, Hentschel, Dahill, Black – Absent: Bonenberger, Ingraham, Anderson
3. Approval of Meeting Minutes – Unanimous approval
4. To consider, and if appropriate, recommend the establishment of a Branford Harbor Management Commission as requested by the First Selectman.
  - a. Report from Dan Adelman, working group member. The working group met with the First Selectman and Harbormaster to discuss the underlying purpose in their desire to establish a commission. Additionally, the group is: developing a contact list of key stakeholders in the community, researching other communities with a HMC to select one as a template for building this ordinance, and contacting a few consultants in the field to get feedback on the issues we may encounter.
  - b. Vote to recommend re-referral of this request – PB moved, DA seconded, Unanimous vote.
5. To consider, and if appropriate, recommend the establishment of a Town Ordinance to regulate short-term rentals in Branford.
  - a. Report from Peter Hentschel, working group member. The working group is developing a community survey using Survey Monkey to gauge the sentiment of town residents. The group is also gathering background information on what has been done in other CT towns, on what issues have arisen, as well as what enabling legislation the State has in place. The group has reached out to PZC notifying them of this possible ordinance and requesting a liaison person to coordinate between groups. No response has been received to date. Susan Dahill has spoken with a lot of constituents in her district about these issues and will forward any helpful information to the working group.
  - b. Comment received from resident Gordon Hutchinson, Hotchkiss Grove neighborhood, in favor of establishing reasonable regulations.
  - c. Vote to recommend re-referral of this request – DB moved, SD seconded, Unanimous vote.

6. To consider, and if appropriate, establish a Town Ordinance changing the position of Town Clerk from an elected position to an appointed position as requested by the First Selectman.
  - a. By unanimous vote the Committee established a working group to research this topic and make recommendations to the R&O Committee for consideration – members: Ray Ingraham, Dan Adelman, Peter Hentschel.
  - b. Vote to recommend re-referral of this request – SD moved, DA seconded, Unanimous vote.
7. Other Business - None
8. Motion to adjourn - unanimous vote.

Respectfully Submitted  
Peter Hentschel  
Chair, RTM Rules & Ordinances Committee