

**RTM ADMINISTRATIVE SERVICES COMMITTEE**  
**Town of Branford**



Nancy McCormack, Mark McCall, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone  
Dan Adelman, Chair

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**HEARING NOTICE**

**JUNE 12, 2024 @ 6:30 p.m.**

There will be a special meeting of the RTM Administrative Services Committee on Wednesday, June 12, 2024, at 6:30 p.m. at the Branford Fire House, 45 North Main Street, Branford, CT.

1. Call to Order
2. Roll Call
3. To consider, and if appropriate, recommend to the full RTM the following applications for the Neighborhood Assistant Tax Credit Program through the Neighborhood Assistance Act (NAA).
  - I. CT Hospice
  - II. CT Hospice
  - III. Feed Branford Kids
  - IV. First Congregational Church of Branford
  - V. Branford Land Trust
  - VI. Tail to Paw Animal Support
  - VII. Shoreline Trolley Museum
  - VIII. We Are One, Inc.
4. Adjournment

Dan Adelman, Chair  
June 10, 2024

# Town of Branford Neighborhood Assistance Act Applications 2024

Organization	Program Title	Funding Request
Feed Branford Kids	Feed Branford Kids	10,000
Branford Land Trust	Historic Land Trust House Phase II	100,000
Connecticut Hospice	Campaign to Inform Residents re: Dementia Care	150,000
Connecticut Hospice	Energy Conservation Window Replacement	50,000
Branford Electric Railway	Solar Project Phase I	64,850
First Congregational Church	Building Restoration	35,000
We Are One	We Connect	24,000
Tail to Paw	Tail to Paw Assistance Program	75,000
<b>Total</b>		<b>508,850</b>



Municipality: Branford

**Form NAA-01**  
**2024 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: \_\_\_\_\_  
The Connecticut Hospice, Inc. hereinafter CT Hospice

Address: 100 Double Beach Road, Branford, CT 06405

Federal Employer Identification Number: 060878822

Program title: The Campaign to Inform Branford Residents about Available Dementia Care

Name of contact person: Mary Gilhuly, CPA

Telephone number: 203-315-7633

Email address: mgilhuly@hospice.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00 ✓

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

- Energy conservation; **or**  
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- Job training/education for unemployed persons aged 50 or over;  
 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; **or**  
 Other (specify): \_\_\_\_\_

Description of program: \_\_\_\_\_

CT Hospice (requests funds to support outreach to Branford residents who can benefit from the existing CTH Magnolia Care program and to recruit Medicare/Medicaid beneficiaries to enroll in the new Centers for Medicare and Medicaid (CMS) Guiding an Improved Dementia Experience (GUIDE) model of care. As a GUIDE participating provider, CTH will coordinate care, caregiver support services and respite care for People Living With Dementia (PLWD) to enable them to remain at home and avoid costly long term residential care.

Need for program: \_\_\_\_\_

Dementia is a major public health issue and is increasingly affecting the American population. The 2021 Connecticut Healthy Aging Data Report indicates that nearly 900 residents of Branford age 65+ have been diagnosed with Alzheimer's or related dementia(s). Many Persons Living With Dementia (PLWD) are not consistently receiving high-quality, high-value care. Dementia is a devastating diagnosis that robs people living with it of their autonomy and agency, and stresses families emotionally, mentally, and financially. The GUIDE Model provides a comprehensive package of care coordination, caregiver support and pays for respite care.

Neighborhood area to be served: \_\_\_\_\_

Branford, and surrounding communities in New Haven County

Plan to implement the program: \_\_\_\_\_

The outreach funded by NAA will allow CTH to serve many Branford residents who are Persons Living with Dementia as well as their caregivers/family. The Centers for Medicare and Medicaid Services (CMS) plans to inform Medicare and Medicaid beneficiaries that providers like CT Hospice are participating in GUIDE. CT Hospice is required to follow up on CMS communications with a vigorous outreach initiative in order to build its census of dementia patients in the first year of the program, NAA will equip CT Hospice Community Health Workers with informational materials and equipment to use at events and to conduct extensive outreach to dementia patients/caregivers in partnership with local organizations such as Shelton Elder Care Alliance.



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**Part I — General Information**

Name of tax exempt organization/municipal agency: \_\_\_\_\_  
The Connecticut Hospice, Inc.

Address: 100 Double Beach Road, Branford, CT 06405

Federal Employer Identification Number: 060878822

Program title: \_\_\_\_\_

Name of contact person: Mary Gilhuly, CPA

Telephone number: 203-315-7633

Email address: mgilhuly@hospice.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 50,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

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 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

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 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; **or**  
 Other (specify): \_\_\_\_\_

Description of program: \_\_\_\_\_

The Exterior Window Replacement project will replace approximately 24 of the original windows that have failed seals which result in fogged windows. Many of these windows are on the patient floor. Replacement of these windows will result in energy efficiencies and an improved patient experience. The need for window replacement is ongoing.

Need for program: \_\_\_\_\_

The Connecticut Hospice inpatient facility in Branford CT was purchased from the Echlin Corporation in 2000 and renovated to accommodate a 52-bed short term hospital, special, hospice as well as to serve as the headquarters for the Connecticut Hospice home care program and administrative offices. In 2023, CT Hospice will open an outpatient palliative care clinic at 100 Double Beach Road. The seals have failed in all the windows of the space that will house the Palliative Care Clinic. Replacement of those as well as 18 other windows will create a more energy efficient space as well as enhance visibility for patients using those spaces.

Neighborhood area to be served: \_\_\_\_\_

Branford and surrounding community as well as New Haven, Middlesex and Fairfield counties

Plan to implement the program: \_\_\_\_\_

The 27 windows needing replacement have been identified. Commencement of the project only awaits funding and procurement of the materials needed to complete the replacements. While it is anticipated the time to complete the replacements will be a matter of weeks, the project period is one year to account for delays in obtaining the needed materials and any other supply chain issues that may arise.



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**Part I — General Information**

Name of tax exempt organization/municipal agency: Feed Branford Kids

Address:

11 Business Park Dr (P.O. Box 651) Branford, CT 06405

Federal Employer Identification Number: 17053176300018

Program title: Feed Branford Kids (FBK)

Name of contact person: Kristine Klarman

Telephone number: 203-931-5709

Email address: Klarman888@gmail.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 10,000

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes

No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

- Energy conservation; or  
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- Job training/education for unemployed persons aged 50 or over;  
 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; or  
 Other (specify): \_\_\_\_\_

Description of program: FBK is weekend food program open to all kids living in Branford.

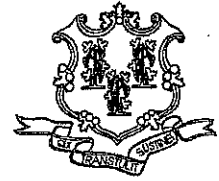
Shelf stable easy to prepare foods are packed wkly. & delivered to the schools in town. The School social worker puts the bags in the kids lockers on Friday afternoon for the kids to take home. The FBK warehouse also distributes bags on Thursday afternoon from 5-6 yr. round. The families that pick up thank us for helping stretch their food budget.

Need for program: Over 35% of school kids receive free or reduced cost lunch during the week. This program ensures that kids can have enough food on the weekends & vacation weeks.

Neighborhood area to be served: All kids in Branford - either at school or the FBK warehouse.

Plan to implement the program: Program implemented in 2017.  
Last yr. it expanded to the Intermediate school and the High School.  
In 2020 the warehouse opened on Thursday evening, so FBK operates yr. round





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**Part I — General Information**

Name of tax exempt organization/municipal agency: The Branford Electric Railway Assn, Inc dba The Shore Line Trolley Museum

Address: 55 Alex Warfield Rd, Branford CT 06405  
Branford Campus

Federal Employer Identification Number: 06-6088826

Program title: Run on the Sun -Branford Campus - Solar Project Phase I

Name of contact person: John Proto

Telephone number: (475) 227-0001

Email address: john@shorelinetrolley.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ \$64,850

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

- Energy conservation; **or**  
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- Job training/education for unemployed persons aged 50 or over;  
 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; **or**  
 Other (specify): \_\_\_\_\_

Description of program: \_\_\_\_\_

Installation of solar panels for Branford campus (trolley barns, repair shop). The PV system will be installed on the rooftops of two trolley barns with full sun exposure. This will produce enough energy to run all seven trolley barns (lighting) and repair shop (heat, cooling, lighting and power equipment) without drawing from our Eversource connections during an average day. The request for funding includes all permits, solar panels, inverters, transformers, and contractor installation and design. A private funding pledge for \$20,000 has been received.

Need for program: \_\_\_\_\_

By generating our own electricity, the trolley barns and repair shop will be less reliant on the traditional power grid, enhancing energy security and resilience and allowing the museum to reallocate funds from electric bills to programs and restoration efforts. The installation of a PV system provides excellent educational opportunities for our community to learn about sustainable practices, and will also allow us to reduce our carbon footprint and contribute to local sustainability efforts.

Neighborhood area to be served: \_\_\_\_\_

Short Beach (physical location). The educational opportunities will support the entire Branford community

Plan to implement the program: \_\_\_\_\_

The program has been kick-started by a \$20,000 pledge, project is ready to go to bid. The goal is to install roof panels no later than the fall of 2024 with a connection to Eversource no later than July 2025. Feasibility studies have been completed, and private funding of nearly 25% of the entire project has been secured.



Municipality: Branford

## Form NAA-01

### 2024 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

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#### Part I — General Information

Name of tax exempt organization/municipal agency: Tail To Paw Animal Support

Address:

140 Thompson Street, Unit 20B, East Haven, CT 06513

Federal Employer Identification Number: 81-3751505

Program title: Tail To Paw Assistance Program

Name of contact person: Bobbi Jo Evans

Telephone number: 203-430-9045

Email address: tailtopaw@gmail.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 75,000

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

**Part II — Program Information**

Check the appropriate description of your program:

**100% credit percentage**

- Energy conservation; **or**
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

**60% credit percentage**

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): \_\_\_\_\_

Description of program: Assistance to low-income persons to keep pets in their homes  
The program is designed to provide the financial assistance to provide temporary medical/vaccinations/food and case management to the household to assist in rebuilding from a temporary hardship. Case management will assist in finding additional resources for financial assistance, and other items they may be eligible for within their town/city or state.

Need for program: People who are at or below the poverty level, experiencing homelessness, Veterans or Seniors who are struggling to provide their companion animals with basic medical needs, vaccinations, spay/neuter and food in order to keep their pets with them and not abandon or surrender to the streets or shelters. The majority of people who own a companion animal and have temporary financial struggles, are forced to give up their pet without assistance causing shelters and rescues to be overrun with pets who do not adjust to life in rescue/shelter.

Neighborhood area to be served: Greater New Haven County with specific focus on Branford, East Haven, Madison, Guilford

Plan to implement the program: Work with senior centers, food pantries, social service agencies to engage with the community that is at the most need and provide continual access to the program



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**Part I — General Information**

Name of tax exempt organization/municipal agency: First Congregational Church of Branford

Address:

1009 Main Street, Branford, CT 06405

Federal Employer Identification Number: 06-6042800

Program title: Building Restoration

Name of contact person: Rev. Joseph Perdue

Telephone number: 203-488-7201

Email address: jperdue@firstcongregationalbranford.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 35,000

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes  No

If **Yes**, attach a copy of the **first page** of your most recent return.

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## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

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 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- Job training/education for unemployed persons aged 50 or over;  
 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; or  
 Other (specify): \_\_\_\_\_

Description of program: \_\_\_\_\_

A comprehensive engineering study to evaluate the condition of the building, which was originally constructed in the middle of the 19th century. This study is preparatory to initiating a restoration project which will include updating wiring and mechanical systems, repairs and painting.

Need for program: \_\_\_\_\_

The First Congregational Church is an historic building located in the center of the Town Green. It is in need of a comprehensive engineering study examining structural integrity, risks and necessary restoration work. This will safeguard significant piece of town history for future generations.

Neighborhood area to be served: \_\_\_\_\_

Town Green in the Center of Branford

Plan to implement the program: \_\_\_\_\_

Interviewing engineering firms is underway. Once a selection is made the study will begin



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**Part I — General Information**

Name of tax exempt organization/municipal agency: Branford Land Trust

Address: PO Box 254, Branford, CT 06405

Federal Employer Identification Number: 06-6107860

Program title: Rehabilitation of Land Trust House - Phase 2

✓ Name of contact person: Julie Wagner

203-589-1031

Telephone number: \_\_\_\_\_

Email address: info@branfordlandtrust.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 100,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

- Energy conservation; **or**  
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- Job training/education for unemployed persons aged 50 or over;  
 Job training/education for persons with physical disabilities;  
 Program serving low-income persons;  
 Child care services;  
 Establishment of a child day care facility;  
 Open space acquisition fund; **or**  
 Other (specify): Structural, electrical, and plumbing repairs to the historic Land Trust House

Description of program: \_\_\_\_\_

The historic Land Trust House consists of an 1865 one-room schoolhouse, a 1901 firehouse, and a mid-1950s garage. This continuing project will repair the structure while improving energy efficiency and maintaining historical integrity. It was gifted by the Town in the 1980's and is the headquarters for Branford Land Trust. We conduct business there, store large equipment, and store paper records as a requirement for national accreditation. The building has also been used by the Branford Garden Club, the Willoughby Wallace library, the Stony Creek Museum. When repairs are finished, it will be open to the public one day per month.

Need for program: \_\_\_\_\_

Last year, BLT's Buildings Committee has completed structural repair of the schoolhouse crawlspace and chimney. Engineering plans are under review by the Town for a new septic system. We have stopped use of oil-burning furnace and are in the process of transitioning to non-fossil fuel heating systems, but the conversion is not yet complete. There remains work to do on insulation, windows, deterioration of sills, shingles, and preparation of roof for solar. Out-of-code wiring needs to be replaced.

Neighborhood area to be served: \_\_\_\_\_

Land Trust House is located in Stony Creek and it was key for the designation of Stony Creek as an official historic district. In addition, the open space and 30+ miles of trails protected by the BLT are located throughout town and are open to the public. Our activities benefit all residents of Branford and nearby towns.

Plan to implement the program: \_\_\_\_\_

We applied for and have been awarded 4 grants for this work: the State Historic Preservation Office, the 1772 Foundation, the Community Foundation for Greater New Haven, and the Branford ARPA funds through the Branford Community Foundation. These grants will cover approximately 60% of the cost. The multi-phased project has begun and we plan for completion in approximately 1-2 years.





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**Part I — General Information**

Name of tax exempt organization/municipal agency: We Are One Inc.

Address: 1204 Main St. #103 Branford, CT 06405

Federal Employer Identification Number: 88-2672312

Program title: We Connect

Name of contact person: Ashley Phan

Telephone number: 475-837-1911

Email address: weareoneinc2022@gmail.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 24000

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes

No

If Yes, attach a copy of the first page of your most recent return.

If No, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

**Part II — Program Information**

Check the appropriate description of your program:

**100% credit percentage**

- Energy conservation; or
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

**60% credit percentage**

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; or
- Other (specify): Program serving victims of human trafficking and at-risk youth

Description of program:

We rebuild the lives of trafficking victims and at-risk youth by providing essential resources through our "we connect" program. We first determine the specific needs of the client. Then we collaborate with businesses and engage community members and existing non-profits. This program connects marginalized victims + at-risk youth with resources to sustain a healthy lifestyle.

Need for program:

We are One Inc. has identified 2531 children are at-risk for human trafficking based on socio-economic status.

Neighborhood area to be served:

Branford  
lower-income communities

Plan to implement the program:

We first determine specific community events focused on our target demographic. We then set up awareness/outreach tables outlining our services. Then we provide resources to community members who fit the criteria for victims and at-risk youth.