

# BOARD OF FINANCE

TOWN OF BRANFORD

1019 MAIN STREET, P.O. BOX 150, BRANFORD, CONNECTICUT 06405

JOSEPH W. MOONEY, CHAIRMAN  
VICTOR CASSELLA  
DEBORAH CONKLIN  
HARRY DIADAMO, JR.  
PAMELA DeLISE  
CHARLES F. SHELTON, JR.  
JEFFREY E. VAILETTE



EX-OFFICIO  
JAMES COSGROVE, First Selectman

CLERK  
LISA E. ARPIN, Town Clerk

**REGULAR MEETING  
SEPTEMBER 30, 2024**

## MINUTES

**RECEIVED**

OCT 08 2024

BRANFORD TOWN CLERK

The Board of Finance held a regular meeting on Monday, September 30, 2024 was called to order by Chairman Mooney at 7:30 p.m. at Fire Headquarters, 45 North Main Street, Branford, CT. The meeting was available for remote public viewing via BCTV (Comcast Channel 20) and Facebook Live.

Board members seated were Chairman Joseph Mooney, Deborah Conklin, Harry DiAdamo, Pamela DeLise and Jeffrey Vailette. Victor Cassella was absent. Also present were First Selectman James Cosgrove, Jim Finch, Finance Director, Kathryn LaBanca, Assistant Finance Director and Lisa Arpin, Town Clerk. RTM reps in attendance were Maryann Amore, Adrian Bonenberger, Tracy Everson and Alisa Waterman. Also present were Brian Koczak, Blaize Levitan, Thomas Mahoney, Robert Massey, Alex Palluzzi and Dr. Christopher Tranberg.

1. The minutes of the August 26, 2024 meeting were approved unanimously by motion from Mr. Vailette, seconded by Mr. DiAdamo.
2. Citizen's Communication -- There was no public comment.
3. The Board heard a presentation of the FY2023 Audit results by Vanessa Rossitto, Principal at CliftonLarsonAllen LLP. Ms. Rossitto reviewed the terms of engagement, executive summary, highlights of the financial statements, federal single audit, state single audit, the management letter, summarized the governance communication from CLA to the BOF, and review of upcoming GASB announcements.

A clean and unmodified opinion over the 6/30/23 financial statements; the best opinion to receive, meaning everything is fairly stated and in accordance with accounting standards. There was an internal finding regarding the timing of the financial reporting close. Comments in the management letter were discussed. The federal single audit did not have any compliance findings, and a clean opinion was issued. There was a small internal control finding, which was a common finding in many clients. It is recommended the town

implement a procedure that when a contractor is hired under a federal grant, to check the website to ensure the contractor is not suspended or barred. The State single audit did not have any compliance findings-four programs were tested. The increase in long-term liabilities from \$131M to \$143M was due to the net pension liability for the State of CT pension plan-increased by \$20M. The net position from FY22 to FY23 increased from \$206M to \$219M--positive results from 2022 to 2023 on a full accrual basis. The general fund returned \$9M to fund balance increasing it to \$47.5M to \$56.6M at 6/30/23. Capital projects fund balance decreased \$1M but still has a healthy fund balance at \$19.3M. The ARPA fund grant revenues equaled expenditures of \$2.183M so there is no fund balance in this fund. The non-major governmental funds had an increase in fund balance of \$983,000. Overall, all governmental funds of the town fund balance increased \$9M from FY22 to FY23.

Financial highlights indicated revenues were \$10.76M over the FY23 budget, and expenditures were \$2.91 under budget. Regarding long-term liabilities, the net pension liability was \$53.89M an increase of \$20.4M. There were small decreases to the Police pension plan net liability of \$500,000, and Fire pension net liability decreased by \$100,000. The net OPEB assets are greater than the liability; the asset increased \$6.6M and the asset is \$13.8M at 6/30/23. There were no management disagreements. GASB transparency standards implemented for year 2024 were covered (Statement 99 & 100.) GASB Statement 101 & 102 were mentioned for 2025 and GASB Statement 103 for 2026.

The management letter comments covered four items:

- BOE bank reconciliations noted were not performed since December 2022. It took time to reconcile the statements and ensure moving forward that they are done monthly.
  - The reports coming from tax collector system did not reconcile to the general ledger which took significant time for the finance department to reconcile them. It is recommended that the Town review and strengthen reconciliation procedures at the least quarterly, but preferably monthly.
  - Best practices regarding cybersecurity were recommended to institute an annual vulnerability and security risk assessment
  - Recommend institute a formal internal fraud tip hotline
4. Finance Director Jim Finch discussed the winding down of ARPA appropriations which is a common theme on these items, as well as to reduce future bonding authorizations via Contingency appropriations. ARPA dollars need to be allocated by 12/31/24 through a PO or a contract and must be spent by 2026. Chairman Mooney read the following transfers and resolutions for consideration:

ARPA Fund FY2025 Resolution and Transfer

**Resolved:** That the Board of Finance recommends to the RTM an increase in the ARPA fund budget from \$7,710,500 to \$8,185,500. This appropriation will be used to fund a grant to the Corcoran Sundquist Post 83 of the American Legion.

This transfer appropriates the grants while also transferring funds to the fueling station project.

Increase:		
260-90000-480296	Fund Balance Transfer	\$475,000
Increase:		
260-41020-588xxx	American Legion Post 83	50,000
260-50000-599121	Transfer Out Municipal Facilities Fund	<u>425,000</u>
	Total	\$475,000

General Fund FY2024 Transfer

This transfer moves contingency dollars into the fueling station project.

From:		
10149040-588802	Contingency	\$275,000
To:		
10150000-599212	Transfer Out-Municipal Facilities Fund	\$275,000

Municipal Facilities Fund FY2024 Transfer

This transfer reflects the changes in the fueling station project's revenue sources by reducing the bond authorization and replacing it with the funds that are transferred in pursuant to the previous transfers.

From:		
70242040-490040-24314	Bond Proceeds	\$700,000
To:		
72090000-490010-24314	Transfer In	\$700,000

Motion to approve the resolution and transfers was made by Mr. Valette, seconded by Mr. DiAdamo. Vote unanimous.

- The Board heard a presentation by Fire Chief Tom Mahoney, Assistant Fire Chief Brian Koczak, and Commissioner Robert Massey regarding appropriations for the Fire Department. Chief Mahoney reminded the Board that during the FY2025 budget presentation, the BOF approved the lump sum into Contingency, and this transfer will place the dollars into the appropriate line items in preparation for the hiring process of 16 new EMT's. There was a robust application process (109 applicants) and interviews are starting this week with an expected hire date of November 1st.

A). Transfer to hire additional EMT's (FY2025):

From:		
10142040-588802	Contingency Fire	\$517,623
To:		
10149010-522000	Social Security	19,147
10149010-523110	Retirement Municipal Employees	220,773
10149030-599107	Transfer Out Workers Compensation	57,383
10149020-528100	Health Insurance	<u>220,320</u>
	Total	\$517,623

Mr. Vailette made the motion to approve the transfer, seconded by Ms. DeLise. The vote was unanimous.

**RESOLVED:** That the Board of Finance recommends to the RTM the approval of \$517,623 in the Fire Services budget for FY2025.

B). Additional funding to offset budget cuts to the fire apparatus fund (FY2024):

From:		
10149040-588802	Contingency	\$500,000
To:		
10150000-599111	Transfer Out - Fire Apparatus Fund	\$500,000

Finance Director Finch reported the FY2024 Contingency fund would be \$352,022 net of the approval of tonight's items. Chief Mahoney talked about the inflationary environment for new apparatus, comparing the Engine 5 purchase in 2018 at \$535,000; that same engine today is \$1.1 million, and delivery times were one year and are now up to 3 years lead time. See meeting handout entitled "Vehicle Replacement Plan" with a Firematic Supply Company, Inc. contract (for Engine 9) hoping to be put into place in November. Jim Finch gave input on the conceptual plan. Chairman Mooney requested an updated inventory of all the vehicles vs replacement timing.

Mr. DiAdamo made the motion to approve the transfer, seconded by Mr. Vailette. The vote was unanimous.

**RESOLVED:** That the Board of Finance recommends to the RTM the approval of \$500,000 from Contingency to the Fire Apparatus Fund for FY2024.

C). Additional funding to offset a shortfall in the ambulance replacement fund (FY2024):

From:		
10149040-588802	Contingency	\$ 15,000
To:		
10150000-599113	Transfer Out - Ambulance Fund	\$ 15,000

Chief Mahoney noted that during the remounting of the patient compartment box on the ambulance, items were found that needed to be addressed regarding the supports on the new frame due to winter weather wear and tear.

Mr. Vailette made the motion to approve the transfer, seconded by Ms. DeLise. Vote unanimous.

**RESOLVED:** That the Board of Finance recommends to the RTM approval of \$15,000 from Contingency to the Ambulance Fund for FY2024.

6. To consider, and if appropriate approve a request from the Board of Fire Commissioners for the following FY2025 transfer:

From:		
10142040-588802	Contingency	(\$1,320,481)
To:		
10142040-517000	Regular Wages & Salaries	\$ 959,009
10142040-518000	Overtime	96,000
10142040-518050	Vacation	96,768
10142040-518150	Holiday Pay	91,392
10142040-518200	Replace Sick	64,512
10142040-526100	Uniform/Clothing Allowance	<u>12,800</u>
	Total	\$ 1,320,481

Chief Mahoney summarized the transfer for the new EMT's broken down into line items. He extended his appreciation for this historic move to a new staffing model, and couldn't have done it without the Board's cooperation, as it will be a vast improvement in our ability to serve the entire community.

Mr. Valette made the motion to approve the transfer, seconded by Ms. Conklin with a unanimous vote of approval.

**RESOLVED:** That the Board of Finance recommends to the RTM the approval of \$1,320,481 from Contingency to the Fire Services budget for FY2025.

7. The Board heard a presentation by Alex Palluzzi Director of Parks and Recreation defining the scope of this transfer request to cover required repairs at Veteran's Memorial Park and Foote Memorial Park for lighting conduit/wiring upgrades.

General Fund (FY2024):

From:		
10149040-588802	Contingency	\$ 70,000
To:		
10150000-599110	Transfer Out - Capital Projects	\$ 70,000

Fund 700 (FY2024):

Increase:	
70090000-490010-24xxx Transfer In	\$ 70,000
Increase:	
70045010-579400-24xxx Capital Outlay Improvements	\$ 70,000

Mr. Valette made the motion to approve the transfer, seconded by Mr. DiAdamo with a unanimous vote of approval.

**RESOLVED:** That the Board of Finance recommends to the RTM the approval of \$70,000 from Contingency to Capital Projects for FY2024.

Closeout Project 18503 Energy Performance Contract (FY2025):

With the closeout of the 18503 "Honeywell" energy conservation project in FY2025, Finance Director Finch reported there would be a return of approximately \$50,000 coming back to the general fund in FY2025.

**Resolved:** That the Board of Finance recommends to the RTM that Project 18503 Energy Conservation be closed out and all surplus funds remaining in the project be returned to the General Fund.

Mr. Valette made the motion to approve the resolution, seconded by Ms. Conklin with a unanimous vote of approval.

8. Finance Director Finch presented this transfer request for FY2024 to cover time spent by the Assistant Finance Director with the Tax Office and BOE to prepare for the FY2023 audit.

Fiscal Services (FY2024):

From:		
10149040-588802	Contingency	(\$ 5,984)
To:		
10141040-518000	Overtime	\$ 5,984

Mr. Valette made the motion to approve the transfer, seconded by Ms. DeLise with a unanimous vote of approval.

**RESOLVED:** That the Board of Finance recommends to the RTM the approval of \$5,984 from Contingency to the Fiscal Services budget for FY2024.

9. Assistant Finance Director Kathryn LaBanca addressed the Board to request approval to implement a purchasing card program for the Town and BOE through Bank of America. The management of six cards for the Town will be handled by Finance with appropriate approvals in place. Blaize Levitan, Chief Operating Officer of Branford Board of Education noted BOE currently has one P-card and will be moving to 3 purchasing cards managed by his office. BOE cards will be for the Central office, Technology and one for programs at the high school. Chairman Mooney offered Mr. Levitan good luck on the audit presentation recommendations, and Mr. Levitan expressed thanks to Kathryn Labanca and the Town for the excellent partnership with BOE.

**Resolved:** That the Board of Finance authorizes the Finance Director to enter into an agreement with Bank of America to provide p-card services to the Town of Branford with a maximum spending limit of \$90,000. This program will be administered by the Finance Department.

**Resolved:** That the Board of Finance authorizes the Chief Operating Officer of the Board of Education to enter into an agreement with Bank of America to provide p-card services to the Branford Board of Education with a maximum spending limit of \$50,000. This program will be administered by the BOE Finance Department.

Chairman Mooney asked for approval of the two resolutions and Mr. Valette made the motion to approve both resolutions, seconded by Ms. Conklin with a unanimous vote of approval.

10. The Board heard a transfer request from Town Clerk Arpin for the FY2024 Legislative budget. She noted an overage of \$570 in the Town Clerk budget offset the transfer request.

From:			
10141010-558150	Legislative-Update Law Ordinances	(\$	600)
10141080-555400	Town Clerk-Advertising, Printing	(	570)
	Total	(\$	1,170)
To:			
10141010-555400	Legislative-Advertising	\$	1,170

Mr. DiAdamo made the motion to approve the transfer, seconded by Mr. Valette. The vote was unanimous.

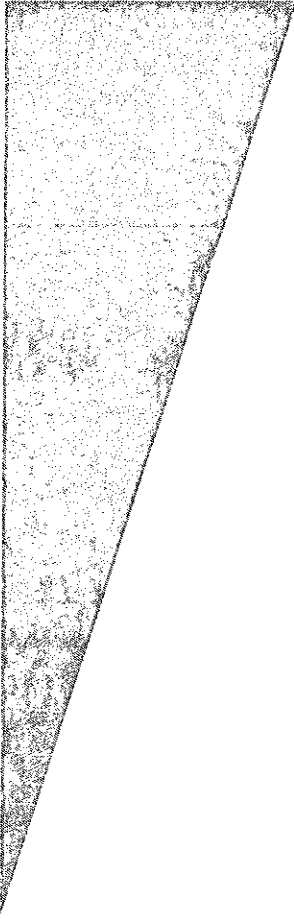
**RESOLVED:** That the Board of Finance recommends to the RTM the approval of the \$1,170 transfer in the Legislative budget for FY2024.

Adjournment -- With no further business to come before the Board, the meeting adjourned at 8:45 p.m. by motion from Mr. Valette, seconded by Ms. DeLise.

Dated this 8th day of October 2024



Lisa E. Arpin, MMC MCTC  
Board of Finance Clerk



**Item # 3**

**RECEIVED**

2024 SEP 30 P 4: 31

*Nail E. Arpin*  
BRANFORD TOWN CLERK

# Town of Branford Connecticut

June 30, 2023 Audit Presentation – September 30, 2024

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# Agenda


 Terms of Engagement


 Executive Summary


 Financial Highlights

 Federal Single Audit

 State Single Audit


 Management Letter


 Governance Communication


 Upcoming GASB Pronouncements




# Terms of Engagement

 Express opinions on whether the basic financial statements are presented in accordance with GAAP

 Express an "in relation" to opinion on the schedule of expenditures of federal awards and the schedule of expenditures of state financial assistance.

 Express an opinion on compliance related to major federal award programs and major state award programs

 Provide a report on internal control over financial reporting and compliance with laws, regulations, contracts and grants

 Provide a report on internal control over compliance related to major federal award programs and major state award programs



# Executive Summary

- Financial Statements
  - Unmodified opinion issued on the financial statements
    - Best opinion available
  - Finding reported on internal control and compliance – Financial Statement Close



# Executive Summary

- **Federal Single Audit**
  - Unmodified opinion on the major federal programs
  - No compliance findings
  - Significant deficiency in internal control over compliance – Suspension and Debarment
- **State Single Audit**
  - Unmodified opinion on the major state programs
  - No compliance findings or significant deficiencies in internal control over compliance



# Financial Highlights

	Governmental Activities	
	2023	2022
<b>Assets:</b>		
Current Assets	\$ 174,840	\$ 145,135
Capital Assets, Net of Accumulated Depreciation	210,885	212,068
Total Assets	385,725	357,203
<b>Deferred Outflows of Resources</b>	23,887	18,171
<b>Liabilities:</b>		
Long-Term Debt Outstanding	19,119	16,250
Other Liabilities	143,396	130,872
Total Liabilities	162,515	147,122
<b>Deferred Inflows of Resources</b>	28,023	22,286
<b>Net Position:</b>		
Net Investment in Capital Assets	137,717	138,099
Restricted	46,049	45,933
Unrestricted	35,308	21,934
Total Net Position	\$ 219,074	\$ 205,966



Fund Financial Statements

# Financial Highlights

	General	Capital Projects	ARPA Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Property Taxes	\$ 114,973,418	-	-	-	\$ 114,973,418
Assessments and Interest	-	-	-	4,349,337	4,349,337
Intergovernmental	13,367,010	122,360	2,183,555	7,536,810	23,209,735
Charges for Services	5,580,640	-	-	3,091,381	8,672,021
Income on Investments	3,150,130	429,218	-	453,561	4,032,909
Miscellaneous	2,429,125	179,873	-	665,027	3,274,025
<b>Total Revenues</b>	<b>139,500,323</b>	<b>731,451</b>	<b>2,183,555</b>	<b>16,096,116</b>	<b>158,511,445</b>
<b>EXPENDITURES</b>					
Current					
General Government	5,950,671	-	299,640	31,222	6,281,733
Public Safety	14,769,090	-	-	947,378	15,716,468
Public Works and Highway	6,375,144	-	-	3,757,649	10,132,793
Parks, Recreation, and Libraries	3,167,284	53,271	-	652,942	3,873,497
Health and Human Services	749,516	-	-	2,310,838	3,060,354
Education	69,784,077	-	-	8,196,515	77,980,592
Pension and Insurance	14,496,825	-	-	-	14,496,825
Capital Outlay	390,711	6,611,732	1,883,715	145,846	9,032,004
Debt Service	9,348,433	-	-	-	9,348,433
<b>Total Expenditures</b>	<b>125,031,751</b>	<b>6,665,003</b>	<b>2,183,555</b>	<b>16,042,390</b>	<b>149,922,699</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>14,468,572</b>	<b>(5,933,552)</b>	<b>-</b>	<b>53,726</b>	<b>8,588,746</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers In	854,203	4,946,232	-	2,191,813	7,994,248
Transfers Out	(6,622,535)	(110,104)	-	(1,261,609)	(7,994,248)
Lease Issuances	390,711	-	-	-	390,711
<b>Total Other Financing Sources (Uses)</b>	<b>(5,377,621)</b>	<b>4,836,128</b>	<b>-</b>	<b>930,204</b>	<b>390,711</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>9,090,951</b>	<b>(1,095,424)</b>	<b>-</b>	<b>983,930</b>	<b>8,979,457</b>
Fund Balances - Beginning of Year	47,519,658	20,459,902	-	18,119,430	86,098,990
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ 56,610,609</b>	<b>\$ 19,364,478</b>	<b>\$ -</b>	<b>\$ 19,103,360</b>	<b>\$ 95,078,447</b>

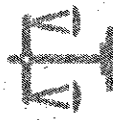


# Financial Highlights – General Fund Budget



Revenues

\$10.76M over budget



Expenditures

\$2.91M under budget





# Financial Highlights – Long Term Liabilities



Net Pension Liability

\$53.89M

Increased \$20.4M



Net OPEB Asset

\$13.8M

Increased \$6.6M



# Federal Single Audit

- Total federal awards expended - \$7.01M
- Major programs
  - ARPA
  - Special Education Cluster
  - Education Stabilization Fund
- Unmodified opinion on major program compliance
- Significant deficiency in internal control over compliance – Suspension and Debarment



# State Single Audit

- Total state awards expended - \$6.9M
- Major programs
  - Tiered PILOT
  - Open Choice
  - Municipal Grants-In-Aid
  - Town Aid Road
- Unmodified opinion on major program compliance
- No internal control findings on major programs



# Management Letter

- Bank Reconciliations – BOE
- Tax Collector
- Cybersecurity
- Fraud Tip Line



# Auditors' Communication

- New accounting policy - GASB 96 – Subscription Based Information Technology Arrangements
- Significant Estimates
  - Capital Assets – Useful lives
  - Net Pension Liability
  - Net OPEB Liability
  - Allowance for Doubtful Accounts
  - Claims, incurred but not reported ~ Medical, Heart & Hypertension, Workers Compensation



## Auditors' Communication

- No disagreements with management
- Management did not consult with other accountants
- Completion of the Audit was delayed
- No Corrected misstatements
- Uncorrected misstatement – GASB 96 SBITAs
- No independence issues



# GASB Standards

- Implementation Year 2024
  - Statement 99 - Omnibus
  - Statement 100 – Accounting Changes and Error Corrections



# GASB Standards

- Implementation Year 2025
  - Statement 101 – Compensated Absences
  - Statement 102 – Certain Risk Disclosures
- Implementation Year 2026
  - Statement 103 – Financial Reporting Model Improvements







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CPAS | CONSULTANTS | WEALTH ADVISORS

Questions?

OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT

Item #4

1019 MAIN STREET  
POST OFFICE BOX 150  
BRANFORD, CT 06405



TEL: (203) 488-8394  
FAX: (203) 315-3736  
www.branford-ct.gov

Date: September 24, 2024  
To: Joseph Mooney  
Board of Finance  
From: James Finch  
Finance Director  
Re: ARPA and Contingency Appropriations

*Mai Estepin*  
BRANFORD TOWN CLERK

2024 SEP 27 A 9:01

RECEIVED

I am writing on behalf of the First Selectman for appropriations from the ARPA Fund to fulfill previously identified needs combined with my thoughts on using ARPA and general fund dollars to reduce future bonding requirements.

Previously Identified Needs:

Last May the Board heard a presentation from the Corcoran Sundquist Post 83 of the American Legion. Additionally, the board received a letter from the Branford Interfaith Housing Corporation. Both organizations identified how their financial constraints prevented them from making improvements to their facilities. As of the time of this writing the Branford Interfaith Housing Corporation has asked us to put their request on hold as they explore other avenues.

Reduce Future Bonding:

As you may recall upon receiving the ARPA award, the board expressed a preference for using the bulk of the allocation to fund items related to government services which for practical purposes translates to items in the town's operating budget and pay as you go capital items. While the fueling station project could be considered a large pay as you go capital project or a small, bonded project I believe the proposed funding approach combining ARPA, general fund and bond proceeds (attached) is reflective of the project's size and components. Finally, it is worth noting that in the past we have used bond authorizations to allow a project to move forward while ultimately funding the project with non-debt resources. This approach was used for the Indian Neck Fire Station.

Other Considerations:

Please note that ARPA dollars must be obligated by December 31, 2024. As a result, eligible expenditures must either be spent by December 31, 2024, or

obligated by contract or purchase order. Branford has until December 31, 2026, to fully expend all previously obligated dollars.

Required Actions:

If the Board concurs with the recommendations to fund these requests, then the following actions are required:

- Amend (increase) the ARPA fund budget and create appropriations in the fund.
- Amend the revenue sources originally appropriated for the fueling station project.

ARPA Fund FY 2025 Resolution and Transfer

**Resolved:** The Board of Finance recommends to the RTM an increase in the ARPA fund budget from \$7,710,500 to \$8,185,500. This appropriation will be used to fund a grant to the Corcoran Sundquist Post 83 of the American Legion.

This transfer appropriates the grants while also transferring funds to the fueling station project

Increase		
260-90000-480296	Fund Balance Transfer	\$475,000
Increase		
260-41020-588xxx	American Legion Post 83	\$50,000
260-50000-599121	Transfer Out Municipal Facilities Fund	425,000

General Fund FY 2024 Transfer

This transfer moves contingency dollars into the fueling station project.

<u>From</u>		
101-49040-588802	Contingency	275,000
<u>To:</u>		
101-50000-599121	Transfer Out – Municipal Facilities Fund	275,000

Municipal Facilities Fund FY 2024 Transfer

This transfer reflects the changes in the fueling station project's revenue sources by reducing the bond authorization and replacing it with the funds that are transferred in pursuant to the previous transfers.

<u>From</u>		
72042040-490040-24314	Bond Proceeds	700,000
<u>To:</u>		
72090000-490010-24314	Transfer In	700,000

## **Project 24314 Fueling Station**

### **Original Sources of Revenue**

### **Amount**

Bond Proceeds/Authorization \*

1,100,000

### **Revised Sources of Revenue**

Bond Proceeds \*

300,000

ARPA

425,000

Contingency

275,000

Total

1,000,000

It is anticipated the project will close with an unexpended balance of

100,000

\* Debt will be issued in October

OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT



1019 MAIN STREET  
POST OFFICE BOX 150

(203) 315-0663  
Fax: (203) 315-3736  
www.branford-ct.gov

Date: September 24, 2024  
To: Joseph Mooney  
Board of Finance  
From: James Finch  
Finance Director  
Re: Appropriations for Fire Department Items

RECEIVED  
 2024 SEP 27 A 9:01  
 Mai Styrpin  
 BRANFORD TOWN CLERK

I am writing to supplement transfers and address challenges identified by the Fire Commission. Specifically, this letter will focus on the following 1) transfers to implement the hiring of 16 additional EMT's pursuant to the department staffing plan, 2) additional sinking fund transfers to cover a shortfall in the ambulance fund and to offset the reduction to the department's request in the FY 2025 budget for the apparatus fund, 3) consider the use of bond authorizations as a strategy to execute contracts in response to higher prices and increased lead times.

Transfer to hire additional EMT's: (FY 2025)

From		
101-42040-588802	Contingency Fire	\$517,623
To		
101-49010-522000	Social Security	\$19,147
101-49010-523110	Retirement Municipal Employees	220,773
101-49030-599107	Transfer Out Workers Compensation	57,383
101-49020-528100	Health Insurance	220,320
	Total	517,623

Additional funding to offset budget cuts to the fire apparatus fund. (FY 2024)

During the FY 2025 budget deliberations last March the board cut the fire department request of \$1,000,000 for the fire apparatus fund. The board funded \$500,000 with an understanding that they could revisit the item in the future. Additionally, per the fire chief's memo action on this item will enable the town to purchase a truck for the Indian Neck station.

<u>From</u>		
101-49040-588802	Contingency	500,000
<u>To:</u>		
101-50000-599111	Transfer Out – Fire Apparatus Fund	500,000

Additional funding to offset a shortfall in the ambulance replacement fund: (FY 2024)

<u>From</u>		
101-49040-588802	Contingency	15,000
<u>To:</u>		
101-50000-599113	Transfer Out – Ambulance Fund	15,000

The ambulance fund experienced a shortfall in FY 2024 as the final costs for the ambulance remount exceeded the original purchase order. This transfer will cover the overage with a small margin going forward.

Should the town consider using bond authorizations in the future to acquire large apparatus purchases?

Over the last two decades the town typically funded large apparatus purchases through sinking funds. These sinking funds accumulated dollars to make future purchases in accordance with a vehicle replacement schedule. This arrangement worked reasonably well when prices were stable and product lead times were comparatively short. Unfortunately, we are in an environment in which prices are escalating and lead times are expanding.

As a result, I am recommending the use of bond authorizations for apparatus purchases in the near future. Since the town's bond authorizations are written in a way that combines an appropriation (legal authority to spend) with the authority to borrow it allows the town to enter contracts with manufacturers prior to having the dollars (cash) in place to meet the payment obligations. Under this scenario appropriations would still flow into the apparatus fund and reduce the actual bonding required and the longer lead time allows for more appropriations.

# CAPITAL IMPROVEMENT PLAN FY 2025

## BOF RECOMMENDED CAPITAL BY FUNDING SOURCE

Department/Request Title	Requested	General Fund	ARPA Fund	CRF Fund	Lease Fund	Redesignation	Other	Debt	Grant	Total
<b>Fire Protection</b>										
FD Self Contained Breathing Apparatus (SCBA) Sinking Fund	125,000	125,000								125,000
Radio Upgrade Sinking Fund	60,000	60,000								60,000
Ambulance Sinking Fund	75,000	75,000								75,000
Fire Apparatus Sinking Fund	1,000,000	500,000								500,000
<b>Total Fire Protection</b>	<b>1,260,000</b>	<b>760,000</b>								<b>760,000</b>
<b>Information Technology</b>										
OpenGov Public Works Module	129,000		129,000							129,000
OpenGov Permitting SAAS	143,000		143,000							143,000
Verifint Audiotlog Upgrade	18,170	18,170								18,170
Axon Fleet3 Vehicle Cams	59,441	59,441								59,441
Desktop Computers	30,000		30,000							30,000
Town Website Rebuild	45,000		45,000							45,000
<b>Total Information Technology</b>	<b>424,611</b>	<b>77,611</b>	<b>347,000</b>							<b>424,611</b>
<b>James Blackstone Memorial Library</b>										
Blackstone Library Sinking Fund	30,000	30,000								30,000
<b>Total Blackstone Library</b>	<b>30,000</b>	<b>30,000</b>								<b>30,000</b>
<b>Parks &amp; Open Space</b>										
Parks and Open Space Improvements	30,000						30,000			30,000
<b>Total Parks &amp; Open Space</b>	<b>30,000</b>						<b>30,000</b>			<b>30,000</b>



Item # 5B  
 9/30/2024  
 Meeting Handout

Vehicle Replacement Plan

Fiscal Year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
Opening Fund Reserve Balance	\$ 18,317.86	\$ 119,131.86	\$ (2,780,868.14)	\$ (3,765,868.14)	\$ (2,965,868.14)	\$ (2,165,868.14)	\$ (1,795,237.14)	\$ (3,195,237.14)	\$ (2,845,237.14)
Budgeted Appropriation	\$ 300,000.00	\$ 500,000.00	\$ 600,000.00	\$ 800,000.00	\$ 800,000.00	\$ 650,000.00	\$ 300,000.00	\$ 350,000.00	\$ 400,000.00
Additional Appropriation	\$ -								
Grants									
Total Funding Sources	\$ 318,317.86	\$ 619,131.86	\$ (2,180,868.14)	\$ (2,965,868.14)	\$ (2,165,868.14)	\$ (1,515,868.14)	\$ (1,495,237.14)	\$ (2,845,237.14)	\$ (2,445,237.14)
1997 Engine 2 (E3)		\$ -	\$ (1,400,000.00)	\$ -					
1997 Engine 4 (E1)					\$ -		\$ (1,700,000.00)		
2001 Engine 9	\$ -	\$ (1,100,000.00)	\$ -	\$ -					
1999 Rescue 1			\$ (185,000.00)						
2012 Chevy Tahoes	\$ (199,186.00)	\$ -	\$ -						
2018 Chev Tahoes						\$ (279,369.00)		\$ -	
2009 Ladder Truck 1		\$ (2,300,000.00)	bonded			\$ -			
Closing Balance	\$ 119,131.86	\$ (2,780,868.14)	\$ (3,765,868.14)	\$ (2,965,868.14)	\$ (2,165,868.14)	\$ (1,795,237.14)	\$ (3,195,237.14)	\$ (2,845,237.14)	\$ (2,445,237.14)



## CONTRACT

**THIS AGREEMENT**, made by Firematic Supply Co., Inc., East Yaphank, NY, first party and the Town of Branford Connecticut, by its authorized representative, second party.

**WITNESSETH:**

**First.** The said first party hereby agrees to furnish the apparatus and equipment according to the specifications referenced in Bid# 1598 and to deliver the same as hereinafter provided.

**Second.** The first party agrees that all material and workmanship in and about said apparatus and equipment shall comply with said specifications. In the event there is any conflict between Customer Specifications and the Firematic Proposal, the Firematic Proposal will prevail. The standard Pierce Manufacturing Warranty will apply.

**Third.** This contract for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by customer specifications. Any increased cost incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below, upon written approval of the second party.

**Fourth.** The said apparatus and equipment shall be ready for delivery from Appleton WI within about 46 to 50 Months after receipt and acceptance of this contract at the first party's office at East Yaphank, New York. Delays due to strikes, failures to obtain chassis, materials or other causes beyond its control not preventing, and shall deliver to said party of the second part at Norwalk Connecticut.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.**

**Fifth.** A competent serviceman shall upon request, be furnished by first party to demonstrate said apparatus for second party and to give its employees the necessary instructions in the operation and handling of said apparatus.

**Sixth.** The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of:

\$ 1,099,386.00

One Million Ninety Nine Thousand Three Hundred Eighty Six Dollars

Payment shall be made directly to first party at its, East Yaphank, New York, office. Under no circumstances shall payment be made to any other party except Firematic Supply Co, Inc.

Any representation that payment is authorized to be made to another party is in violation of this agreement. Net payment is due upon acceptance at the Fire House of the second party.



Payment is due upon delivery and acceptance.

**Seventh.** In case the second party desires to test the apparatus, such test shall be made within ten (10) days after arrival at destination and a written report of such test forthwith delivered to the first party at its principal office at Rocky Hill Connecticut. If no such test is to be made, or if no such report be made by the second party within ten (10) days after arrival, then said apparatus and equipment shall be considered as fully complying with customers specifications.

**Eighth.** It is agreed that the apparatus and equipment covered by this contract shall remain the property of the first party, until the entire contract price has been paid.

**Ninth.** This contract to be binding must be signed and approved by an officer of Firematic Supply Co, Inc., or someone authorized by it to do so. This contract and specifications take precedence over all previous negotiations and no representations are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual written agreement signed by the parties.

**Tenth.** If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts our order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month.

The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order without charge if the updated price isn't accepted.

**IN WITNESS WHEREOF**, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed and attested by its authorized representatives dated on this day of 9/12/2024

**FIREMATIC SUPPLY CO, INC.**

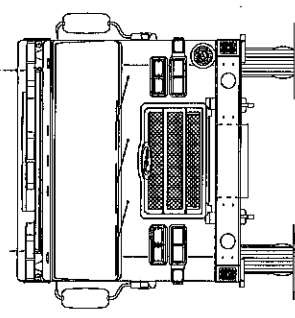
**Town of Branford Connecticut**

By \_\_\_\_\_

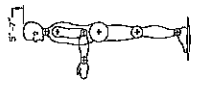
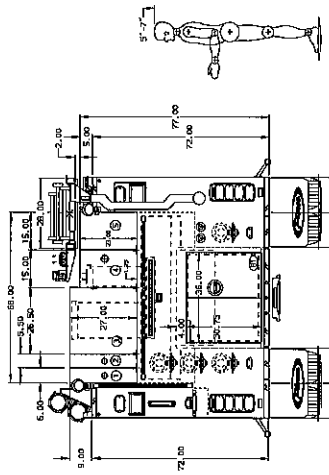
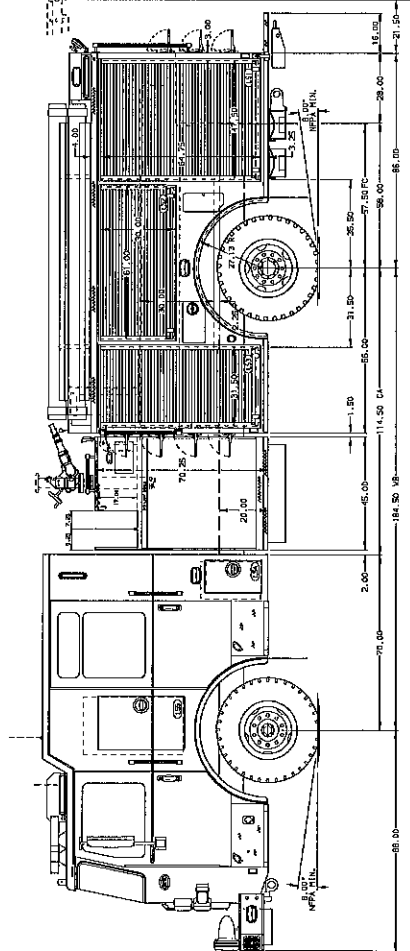
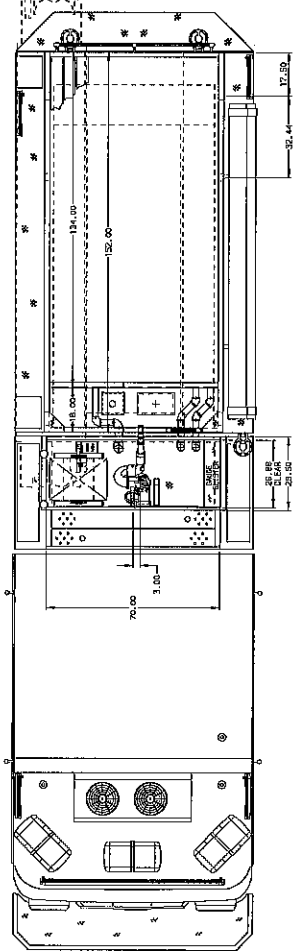
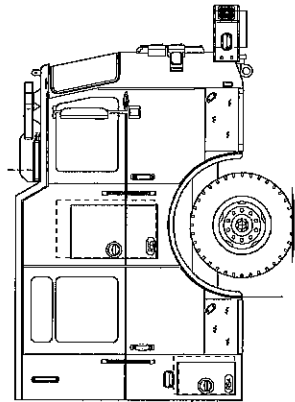
By \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



- ASSEMBLY INSTRUCTIONS:
- 1. 200" OF 2.00" O.D. POLY HOSE PRE-CONNECTED
  - 2. 200" OF 2.00" O.D. POLY HOSE PRE-CONNECTED
  - 3. 200" OF 2.00" O.D. POLY HOSE PRE-CONNECTED
  - 4. 200" OF 2.00" O.D. POLY HOSE PRE-CONNECTED
  - 5. 200" OF 2.00" O.D. POLY HOSE PRE-CONNECTED



DATE	12.24	DATE	12.24
JOB NO.	1559	JOB NO.	1559
CONTRACT	BST	CONTRACT	BST
PRELIM		PRELIM	

**Pierce MANUFACTURING INC.**

1500 PLYMOUTH TANK, 7506 WATER, 300 FOAM  
 152" PUMPER BODY-HIGH WIRE  
 BRANFORD FIRE DEPARTMENT  
 FOR PIERCE  
 FLEETOMATIC SUPPLY CO. INC.  
 JOHN MACONICHOIL  
 BID #1559

71970

**CUSTOMER APPROVAL**

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

DATE	BY	ENFORCER

ALUMINUM BODY MAXIMUM O.A.H. 114.00" (SIDE ROLL AND FRONTAL IMPACT PROTECTION)

NOTE: DIMENSIONS SHOWN ARE APPROXIMATE AND ARE SUBJECT TO MINOR DEVIATIONS AS MAY OCCUR OR BE NECESSARY IN CONSTRUCTION. MINOR DETAILS NOT SHOWN.



# Option List

9/12/2024

**Customer:** Branford Fire Department  
**Representative** MacNicholi, John  
**Organization:** Firematic Supply Co, Inc  
**Requirements Manager:**  
**Description:** Branford Enforcer Pumper E-9  
**Body:** Pumper, Medium, Aluminum, 2nd Gen  
**Chassis:** Enforcer Chassis

**Bid Number:** 1598  
**Job Number:**  
**Number of Units:** 1  
**Bid Date:** 07/31/2024  
**Stock Number:**  
**Price Level:** 50 (Current: 50)  
**Lane:**

Line	Option	Type	Option Description	Qty
1	0766611		Boiler Plates, Pumper Fire Department/Customer - Branford FD Operating/In conjunction W-Service Center - Operating Miles - 50 Miles Number of Fire Dept/Municipalities - 10 Bidder/Sales Organization - Firematic Delivery - Delivery representative Dealership/Sales Organization, Service - Firematic Supply Co.	1
2	0661794		Single Source Compliance	1
3	0584456		Manufacture Location, Appleton, Wisconsin	1
4	0584452		RFP Location: Appleton, Wisconsin	1
5	0588609		Vehicle Destination, US	1
6	0670275		Unit to be Similar in some Aspects, Excluding Pump Panel Fill in Blank - Graphics and Colors to match job # 39965 Branford CT	1
7	0816491		Comply NFPA 1900 Changes Effective Jan 1, 2024, With Exceptions	1
8	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
9	0588611		Vehicle Certification, Pumper	1
10	0661778		Agency, Apparatus Certification, Pumper/Tanker, U.L.	1
11	0816495		Certification, Vehicle Inspection Program, NFPA 1900	1
12	0000114		Inspection Trip(s) Qty, - 1 Fill in Blank - for Four (4) BFD members	1
13	0766110		Consortium, Sourcewell	1
14	0537375		Unit of Measure, US Gallons	1
15	0529326		Bid Bond, 10%, Pierce Built Chassis	1
16	0816571		Performance Bond, 100% with 25% Warranty Bond, 1 Yr, and Payment Bond, PPI Terms	1
17	0000007		Approval Drawing	1
18	0002928		Electrical Diagrams	1
19	0649754		Enforcer Chassis	1
20	0021007		Maximum Overall Height Size - 9' 6"	1
21	0000110		Wheelbase Wheelbase - 184.50"	1
22	0000070		GVW Rating GVW rating - 47,000	1
23	0729280		Frame Rails, 13.38 x 3.50 x .375, Enforcer	1
24	0020018		Frame Liner Not Req'd	1
25	0629557		Axle, Front, Meritor MFS-20, 20,000 lb Saber FR/Enforcer	1
26	0637913		Suspension, Front, Standens, Taper Leaf, 20,000 lb, Saber FR/Enforcer	1
27	0000321		Shock Absorbers on Front Axle, Monroe Magnum 65, Saber/Enforcer	1
28	0000322		Oil Seals, Front Axle	1
29	0899438		Tires, Front, Goodyear, Armor MAX MSA, 425/65R22.50, 20 ply	1
30	0019611		Wheels, Front, Alcoa, 22.50" x 12.25", Aluminum, Hub Pilot	1
31	0530459		Axle, Rear, Meritor RS25-160, 27,000 lb, Saber/Enforcer	1
32	0544250		Top Speed of Vehicle, 65 MPH /104 KPH	1
33	0565380		Suspen, Rear, Single Slipper Spring, 27,000 lb, Saber/Enforcer	1
34	0000485		Oil Seals, Rear Axle	1
35	0091649		Vent, Rear Differential, Remote Mount	1
36	0539392		Plug, Rear Axle Drain, Magnetic	1
37	0070728		Tires, Rear, Michelin, XDN2, 12R22.50, 16 ply, Single	1

Line	Option	Type	Option Description	Qty
38	0654806		Wheels, Rear, Accuride, 22.50" x 8.25", Steel, Hub Pilot, Single	1
39	0568081		Tire Balancing, Counteract Beads	1
40	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	
41	0801909		Lug Nut, Covers, Chrome	1
42	0002045		Mud Flap, Front and Rear, Pierce Logo	1
43	0544802		Chocks, Wheel, SAC-44-E, Folding, (Up to 44" Diameter Tires)	1
			Qty, Pair - 01	
44	0544806		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal	1
			Qty, Pair - 01	
			Location, Wheel Chocks - Left Side Rear Compt	
45	0820509		ESC/ABS/ATC Wabco Brake System, Single Rear Axle, NFPA 1900/ULC	1
46	0508676		Brakes, Meritor, EX225, 17", Disc Plus, Front	1
47	0000730		Brakes, Meritor, Cam, Rear, 16.50 x 7.00"	1
48	0020784		Air Compressor, Brake, Cummins/Wabco 18.7 CFM	1
49	0644232		Brake Reservoirs, 4,272 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
			Paint Color, Air Tanks - Black #98	
50	0568012		Air Dryer, Wabco System Saver 1200, Heater, 2010	1
51	0000790		Brake Lines, Nylon	1
52	0000854		Air Inlet, w/Disconnect Coupling	1
			Location, Air Coupling(s) - a) DS Step Well, Forward	
			Qty, Air Coupling (s) - 1	
53	0808535		Engine, Cummins X10, 450 hp, 1250 lb-ft, W/OBD, EPA 2027, Saber FR/Enforcer	1
54	0811409		Not Required, Engine Contingency Adjustment	1
55	0001244		High Idle w/Electronic Engine, Custom	1
56	0687994		Engine Brake, Jacobs Compression Brake, Cummins Engine	1
			Switch, Engine Brake - e) ISC/ISM/ISL9/ISX Hi Med Lo	
57	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
58	0644573		Air Intake, Water & Ember Screen, Saber FR/Enforcer	1
59	0814375		Exhaust System, Horizontal, Right Side	1
			Exhaust, Diffuser - Aluminized Steel (Standard)	
			Exhaust, Material/Finish - Aluminized Steel (Standard)	
			Location, Diffuser Termination - 2.00" Past Rub Rail (Standard)	
			Tip, Exhaust - Straight Tip (Standard)	
60	0788765		Radiator, Saber FR/Enforcer	1
61	0001090		Cooling Hoses, Rubber	1
62	0545339		Fuel Tank, 65 Gallon, Left Side Fill, Stainless Steel	1
			Finish, Fuel Tank - Painted	
63	0001129		Lines, Fuel	1
64	0582182		DEF Tank, 4.5 Gallon, DS Fill, Rear of Rear Axle, Common Door	1
			Door, Material & Finish, DEF Tank - Polished Stainless	
65	0723716		Fuel Priming Pump, Electronic, Automatic, Cummins, No Swt Req'd	1
66	0552712		Not Required, Shutoff Valve, Fuel Line	1
67	0699437		Cooler, Chassis Fuel, Not Req'd.	1
68	0690880		No Selection Required From This Category	1
69	0887559		Trans, Allison 6th Gen, 3000 EVS P, w/Prognostics, Imp/Vel/SFR/Enf	1
70	0625329		Transmission, Shifter, 5-Spd, Push Button, 3000 EVS	1
71	0684459		Transmission Oil Cooler, Modine, External	1
72	0024895		Mode, Downshift, Aggressive downshift to 2nd, w/engine brake, 5 speed	1
73	0559012		Program, Transmission, Shift To Neutral, With Prk Brk	1
74	0801878		Fluid, 3000 Series Trans, Allison Approved TES-668 Synthetic, IPOS, Custom	1
75	0001370		Driveline, Spicer 1710	1
76	0637248		Steering, Dual Gear, TRW TAS-65, w/tilt, Pump w/ Cooler, Saber FR/Enforcer	1
77	0802950		Steering Wheel, 4 Spoke w/Wiper Control, Saber FR/Enforcer	1
78	0690274		Logo/Emblem, on Dash	1
			Text, Row (1) One - Branford	
			Text, Row (2) Two - Fire	
			Text, Row (3) Three - Department	
79	0606441		Bumper, 19" Extended, Steel Painted, Saber FR/Enforcer	1
80	0640197		Tray, Hose, Center, 19" Bumper, Outside Air Horns	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 21) 150' of 1.75"	

Line	Option	Type	Option Description	Qty
81	0633479		Hose Restraint, Bumper Tray, Velcro Straps, Pair	1
			Qty, Pair - 01	
82	0778092		Lift & Tow Package, Enforcer	1
83	0522573		Tow Hooks Not Required, Due to Lift and Tow Package	1
84	0698960		Coating, Top Flange, Front Bumper, Outside Exterior, UL-LX Coating, Black	1
85	0648332		Cab, Enforcer, 7010	1
86	0647919		Engine Tunnel, ISL, Spray Insulation, Saber FR/Enforcer	1
87	0887601		Cab Insulation, Enforcer/Saber FR	1
88	0633594		Rear Wall, Interior, Adjustable Seating	1
89	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer	1
			Material, Exterior Rear Wall - Aluminum Treadplate	
90	0639727		Cab Lift, Elec/Hyd, Manual Override, Saber FR/Enforcer	1
91	0751129		Grille, Painted, Bright Finished Mesh Screen, Front of Cab, Enforcer	1
			Paint Color, Grille Surround - Black #101	
92	0002224		Scuffplates, S/S At Cab Door Jambs, 4-Door Cab	1
			Material Trim/Scuffplate - b) S/S, Brushed	
93	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Saber/Enforcer	1
94	0087357		Molding, Chrome on Side of Cab	1
95	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
96	0663040		Mirror, 8.00" Convex, Round, Cab Front, Front Cross View, Heated	1
97	0648170		Door, Half-Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 751	
			Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	
98	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
99	0630636		Controls, Electric Roll-Up Windows, 4dr, 4 Driver Controls, Saber FR/Enforcer	1
100	0638310		Steps, 4-Door Cab, Saber FR/Enforcer	1
			Step Well Material - Aluminum Treadplate	
101	0770194		Handrail, Exterior, Knurled, Alum, 4-Door Cab	1
102	0892638		Lights, Cab & Crw Cab Accs Stps, P25, LED w/Bezel, 6lts	1
			Color, Trim - Chrome Housing	
103	0002141		Fenders, s/s on cab - Saber/Enforcer	1
104	0042105		No Windows, Side of Crew Cab	1
105	0012090		Not Required, Windows, Front/Side of raised roof	1
106	0779036		Windows, Rear CC, (2) 14.75" x 7.25", Saber FR/Enforcer	1
107	0621136		Compt, 16.50 W x 25.50 H x 15 D, Ea Side C/C, Dbl Pan, 70" SFR/Enf	1
			Light, Aux Cab Compartments - Pierce, Hinged Side	
			Finish, Cab Compt/Component - Spatter Gray	
			Door, Cab Exterior Cabinet - Double Pan, (2), Non-Locking	
			Door, Exterior Stop - 2-Stay Arm	
108	0722796		Dash, Poly, Saber FR/Enforcer	1
109	0607217		Mounting Provisions, 3/16" Alum, Full Engine Tunnel, Saber FR/Enforcer	1
			Mounting Provision Spacing - .75"	
			Material Finish, Cab Interior - Painted	
110	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Engine Tunnel Cover - Dark Silver Gray Endure Vinyl	
			Cab Interior Rear Wall Material - Painted Aluminum	
111	0753903		Cab Interior, Paint Color, Saber FR/Enforcer	1
			Color, Cab Interior Paint - i) fire smoke gray	
112	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
113	0891411		HVAC, Heavy-Duty, Enforcer, CARE	1
			Paint Color, A/C Condenser - Painted to Match Cab Roof	
			HVAC System, Filter Access - Removable Panel	
			Auxiliary Cab Heater - Both	
			HVAC System, Control Loc. - Panel Position #12	
			Plenum Cover Material - Formed Plastic	
114	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, SFR/Enf	1
			Sun Visor Retention - No Retention	
115	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
116	0583938		Lights, Engine Compt, Custom, Auto Sw, Wln 3SC0CDCR, 3" LED, Trim	1
			Qty, - 01	
117	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
			Latch, Door, Storage - Lift and Turn Latch, Flush	

Line	Option	Type	Option Description	Qty
118	0583042		Side Roll and Frontal Impact Protection	1
119	0622619		Seating Capacity, 4 Seats	1
120	0636955		Seat, Driver, Pierce PSV, Air Ride, High Back, Safety, PRIMARY, SFR/Enf	1
121	0636942		Seat, Officer, Pierce PSV, Fixed, SCBA, Safety, PRIMARY, SFR/Enf	1
122	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer	1
123	0757990		Latch, Door, Storage - Lift and Turn Latch Cabinet, Rear Facing, LS, 23 W x 40.25 H x 26.75 D, Roll, Ext Acc, SFR/Enf Light, Short Cabinet - Pierce, Exterior, Right Side Scuffplate, Material/Finish - S/S, Polished Material Finish, Shelf - Painted - Cab Interior Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip Door, Cab Exterior Cabinet - Double Pan, Non-Locking Door, Exterior Stop - Stay Arm Door, Cab Interior Cabinet - Rollup, Gortite, Anodized, Non-Locking Louvers, Cabinet - 0-No Louvers	1
124	0102783		Not Required, Seat, Rr Facing C/C, Center	1
125	0757962		Cabinet, Rear Facing, RS, 22 W x 40.25 H x 26.75 D, Roll, Ext Acc, SFR/Enf Light, Short Cabinet - Pierce, Exterior, Left Side Scuffplate, Material/Finish - S/S, Polished Material Finish, Shelf - Painted - Cab Interior Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Flange Down Door, Cab Exterior Cabinet - Double Pan, Non-Locking Door, Exterior Stop - Stay Arm Door, Cab Interior Cabinet - Rollup, Gortite, Anodized, Non-Locking Louvers, Cabinet - 0-No Louvers	1
126	0108189		Not Required, Seat, Forward Facing C/C, LS Outboard	1
127	0819392		Seat, Fwd Fcng C/C, Ctr, (2) Pierce PSV, SCBA, Safety, 5.5" Sp, PRIMARY, SFR/Enf	1
128	0108190		Not Required, Seat, Forward Facing C/C, RS Outboard	1
129	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray Qty, - 04	4
130	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats Qty, - 03	3
131	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer Seat Belt Color - Red	1
132	0817557		Helmet Storage, Provided by Fire Department, NFPA/ULC 2024	1
133	0647647		Lights, Dome, FRP Dual LED 4 Lts Color, Dome Lt - Red & White Color, Dome Lt Bzl - Black Control, Dome Lt White - Door Switches and Lens Switch Control, Dome Lt Color - Lens Switch	1
134	0610639		Portable Hand Light, Provided by Fire Department, Pumper ULC	1
135	0644187		Cab Instruments, Black Gauges, Black Bezels, Saber FR/Enforcer Emergency Switching - Individual Switches	1
136	0002544		Air Restriction Indicator - Pierce Chassis	1
137	0628210		Speedometer, Analog, Officer	1
138	0543751		Light, Do Not Move Apparatus Alarm, Do Not Move Truck - Pulsing Alarm	1
139	0637359		Not Required, Door Open Indicator w/Do Not Move Truck Light, Enf/Saber FR	1
140	0632738		Switching, Cab Instrument Lower Console & Overhead, Rocker, Enforcer	1
141	0802946		Wiper Control, 2-Speed w/Intermittent, Steering Wheel, Left Pod, SFR/Enf	1
142	0821191		Wiring, Spare, 20 A 12V DC, Batt Dir, 1st NFPA1900/ULC Location, Wiring - Behind Officer Seat 12vdc power from - Battery direct Wire termination - 10-Place Bus Bar w/Cover	1
143	0821298		Wiring, Spare, 12V DC, USB-A, USB-C AlfredDireck Batt Dir 1st NFPA1900/ULC Qty, - 01 12vdc power from - Battery direct Location - center of the dashboard	1
144	0820921		Wiring, Spare, 4.8 A 12V DC, USB Term, Blue Sea 1045, Batt Dir, 1st NFPA1900/ULC Qty, - 01 12vdc power from - Battery direct	1



Line	Option	Type	Option Description	Qty
144			Location - center of the dashboard	
145	0686687		Wiring, Spare, 37.5 A 12V DC, Customer Install Radio, 30A Sw Bat, 7.5A Ign Grnd Qty, - 01	1
146	0819994		Location - behind the officer's seat Radio, Jensen, AM/FM/WB, Bluetooth	1
147	0763646		Speakers, AM/FM Radio - Two (2) pairs of speakers, Cab/Crew Antenna, AM/FM Radio - c) Roof-mounted rubber antenna Location, AM/FM Radio - d) heavy duty swivel bracket Vehicle Information Center, LCD On Gauge Cluster Only, Sab/Enf	1
148	0816633		System Of Measurement - US Customary Collision Mitigation, HAAS Alert (R2V), HA7	1
149	0610240		Subscription, HAAS R2V - R2V - 5 Year Data Plan Subscription	1
150	0663247		Vehicle Data Recorder w/Seat Belt Monitor	1
151	0006240		Intercom, Firecom 5100D Single Radio, 4-Pos, D, O, 2C Location - center of the dashboard Location, Intercom, C Cab - 2) 2 forward facing seats Cable, Radio to Intercom Interface, Firecom, 1 Radio	1
152	0681413		Radio, First Two-Way Make - Motorola High Power Radio, First, Two-Way Model - Motorola APX8500 Headset, Firecom, FH-51 Over Head, Radio Transmit Qty, - 04	4
153	0819255		Location, Headset - Driver Seat, Officer Seat, DS Inbrd, Fwrd Fcng Seat and PS Inbrd, Fwrd Fcng Seat Hangers For Headsets, NFPA/ULC 2024, Each Qty, - 04	4
154	0687904		Location, Headset Hangers - Driver Seat, Officer Seat, DS Inbrd, Fwrd Fcng Seat and PS Inbrd, Fwrd Fcng Seat Antenna Mount, Custom Chassis, Cable Routed to Behind Officer Seat Location - left right and center Qty, - 03	3
155	0808099		Camera, Pierce, 7" HD, R, Camera, AHD Color - 1) black Location, Camera Monitor - Mount at Pick Up Driver Dash	1
156	0814831		Not Required, Camera Switcher	1
157	0624241		Electrical Power/Signal Protection & Control, Enforcer	1
158	0624256		Electrical System, Enforcer Hard Wired	1
159	0079212		Batteries, (6) Stryten/Exide Grp 31, 950 CCA each, SAE Posts	1
160	0008621		Battery System, Single Start, All Custom Chassis	1
161	0002698		Battery Compartment, Saber/Enforcer	1
162	0812586		Charger, Sngl Sys, Kussmaul, Chief 091-266-12-60, 60 Amp	1
163	0814940		Location, Cab, Charger, EMS Compt, Back Wall, LS	1
164	0811943		Panel, Remote Control, Kussmaul, Chief 091-266-RCP	1
165	0814939		Location, Cab, Ind/Remote, Driver's Seat Riser	1
166	0016857		Shoreline, 20A 120V, Kussmaul Auto Eject, 091-55-20-120, Super Qty, - 01 Color, Kussmaul Cover - b) red Shoreline Connection - Battery Charger	1
167	0026800		Shoreline Location Location, Shoreline(s) - DS Cab Step Well Rearward	1
168	0647728		Alternator, 430 amp, Delco Remy 55SI	1
169	0644176		Load Manager, Integrated In Electrical System, Saber FR/Enforcer	1
170	0766339		Headlights, Rect LED, HiViz FT-4X6-4KIT, AXT/DCF/Enf/Imp/Sab/Vel, Blk Alum Hous Color, Headlight Bez - Black Bezel	1
171	0758302		Light, Directional, WIn 600 Cmb, Cab Crn, Wrp Bzl Out HD Lts, Enf/Sab, Blk Color, Lens, LED's - c)clear	1
172	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
173	0604373		Light, Marker End Outline, Rubber Arm, LED Marker Lamp	1
174	0735474		Lights, Clearance/Marker/ID, Front, P25 LED 7 Lts, Saber FR/Enforcer Light Guard - No Guards	1
175	0625210		Lights, Directional, Cab Front Side, Truck-Lite 19036Y LED, AXT/Enf	1
176	0563675		Lights, Clearance/Marker/ID, Rear, Truck-Lite 33050R LED 7Lts	1

Line	Option	Type	Option Description	Qty
177	0804514		Lights, Tail, Wln M62BTT* Red Stop/Tail & M62T* Amber Dir Arw For Hsg Color, Lens, LED's - Clear Flash Pattern, Directional Lts - Sequence (80 FPM) to Solid	1
178	0806466		Lights, Backup, Wln M62BU, LED, For Tail Lt Housing	1
179	0889577		Bracket, License Plate & Light, P25 LED, Stainless Brkt Color, Trim - Black Housing	1
180	0794744		Bezels, Wln, (2) M6 Black Pierce, For mtg (4) Wln M6 lights	1
181	0589905		Alarm, Back-up Warning, PRECO 1040	1
182	0056200		Mounting, Light, Recess (each) Location - RS rear M6 lights Qty, - 02	2
183	0817254		Lights, Perimeter Cab, Amdor AY-LB-12HW0** LED 4Dr	1
184	0769572		Lights, Perimeter Pump House, Amdor AY-LB-12HW020 LED 2lts	1
185	0770056		Lights, Perimeter Body, Amdor AY-LB-12HW020 LED 2lts, Rear Step Control, Perimeter Lts - Parking Brake Applied	1
186	0556360		Lights, Step, P25 LED 4lts, Pump Pnl Sw	1
187	0748973		Light, Roof Mt, Wln S72M**, 72" Cnt Feature, Mkr Lts Not Activated Color, Wln Lt Housing - Black Paint Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS and Cab Sw Panel PS LED Module Type - 4 White Spot	1
188	0889664		Lights, Wln, S16*M* 16.37" 12VDC, Brkt Fet 1st Location - over the cab doors Qty, - 02 Color, Wln Lt Housing - Black Paint Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS, Cab Sw Panel PS, Cab and Crew Cab Dr Sw, DS and Cab and Crew Cab Dr Sw, PS Scene Light Optics - flood Brackets, Cab Side Scene Lts - Straight Brkt Off Cab Roof and SUBKT4 Flt Mnt Hrzn Control, Marker Lts - Not Energized	2
189	0766906		Lights, Wln, PCPSM1*, Pioneer, 12 VDC, 1st Location - each side of the rear body, high Qty, - 02 Color, Wln Lt Housing - Chrome Cover Control, Scene Lts - Pump Panel Sw LS, Pump Panel Sw RS and Reverse Signal with Emaster	2
190	0772848		Lights, Wln, S16*M* 16" 12VDC, 2nd Location - over the RS1 compartment Qty, - 01 Color, Wln Lt Housing - Black Paint Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS, Cab Sw Panel PS and DS Scene Lts Scene Light Optics - flood	1
191	0772850		Lights, Wln, S16*M* 16" 12VDC, 1st Location - over the LS1 compartment Qty, - 01 Color, Wln Lt Housing - Black Paint Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS, Cab Sw Panel PS and DS Scene Lts Scene Light Optics - flood	1
192	0689891		Lights, Deck, Wln (2) PFBP12C LED Rear Flood Lights Switch, Scene Lt Cntrl - h)switch at rear	1
193	0645877		Lights, Hose Bed, Sides, Dual LED Light Strips Control, Hose Bed Lts - Cup Switch At Rear	1
194	0645681		Lights, Not Required, Rear Work, Deck Lights At Rear	1
195	0709438		Lights, Walk Surf, FRP Flood, LED	1
196	0060115		Pumper, Medium, Aluminum, 2nd Gen	1
197	0554271		Body Skirt Height, 20"	1
198	0028245		Tank, Water, 750 Gallon, Poly, Med	1
199	0003405		Overflow, 4.00" Water Tank, Poly	1
200	0028104		Foam Cell Required	1
201	0635329		Modified Poly Tank & Cradle, Ext'd To Rear, Pumper	1

Line	Option	Type	Option Description	Qty
202	0633066		Sleeve, Through Tank	1
			Qty, Sleeve - 1	
			Water Tank Sleeve - Plumbing/Hydraulic Diameter - 3" Plumbing	
203	0553729		Not Required, Restraint, Water Tank, Heavy Duty	1
204	0003429		Not Required, Direct Tank Fill	1
205	0003424		Not Required, Dump Valve	1
206	0048710		Not Required, Jet Assist	1
207	0030007		Not Required, Dump Valve Chute	1
208	0514778		Not Required, Switch, Tank Dump Master	1
209	0126633		Hose Bed, Aluminum, Pumper	1
210	0723549		Painted Hose Bed	1
			Paint Color, Hose Bed Interior - Match Lower Body	
211	0003481		Hose Bed Capacity, Special	1
			Capacity, Hosebed - 200' of 1.75", 300' of 1.75", 1200' of 4" SJ, 250' of 2.5", 300' of 3"	
212	0083488		Divider, Hose Bed, .25" Unpainted	4
			Qty, Hosebed Dividers - 4	
213	0806306		Straps, Top of Hose Bed	1
214	0807424		Hose Restraint, Hose Bed, Web, Rear, Separate From Top	1
			Fastener, Rear Restraint, Top - Velcro Straps/Footman Loops	
			Fastener, Rear Restraint, Bottom - Velcro Straps/Footman Loops	
215	0827482	SP	Cross-Divider(s)/Partition, Hose Bed, Adjustable, Less Than 25" Wide, Side Tracks	2
			Location - in the hose bays # 1 and 2 for the 1.75" hose. Hose by length to be determined at plan review.	
			Qty, - 02	
216	0010133		Cross-Divider, Hose Bed	1
217	0049163		Notch Front Sheet and Lower Right Side Sheet, HLR	1
218	0089471		Cutout, Handhold, in Hose Bed Divider	4
			Qty, - 04	
219	0013512		Running Boards, 12.75" Deep	1
220	0681365		Tailboard, 10" Deep, Full Width, Extended Substructure, Angled Corners	1
221	0690027		Wall, Rear, Smooth Aluminum/Body Material, Flush Rear Wall	1
222	0889214		Tow Eyes, w/Tow Bar, 2G Pumper	1
223	0003634		Tray, Hose, Running Board, 25' of 5.00", Soft Suction Hose	2
			Location, Hose Tray, Running Board - a) both sides	
			Qty, Tray, Hose - 2	
224	0895820		Construction, Compt, Alum, 2G Pumper	1
225	0023650		LS 152" Rollup, Full Height Front & Rear, FDLER	1
226	0063658		RS 152" Rollup, Full Height Front & Rear, FDLER	1
227	0796649		Doors, Rollup, ROM Series IV, Side Compartments	6
			Qty, Door Accessory - 06	
			Color, Roll-up Door - ROM Series IV Painted to Match Lower Body	
			Latch, Roll-up Door - Non-Locking Liftbar	
228	0582094		Compt, Flush Rear, Double Door, 30.75" FF, 25.88" D	1
229	0073910		Doors, Lap w/"D" Handles-Rear Compt	1
230	0554995		No Body Modification Required	1
231	0625184		Guard, Drip Pan, S/S, Rollup Door, Pumper	6
			Qty, Door Accessory - 06	
			Location, Door Guard/Drip Pan - LS1, LS2, LS3, RS1, RS2 and RS3	
232	0669141	SP	Notch, Double Pan Door	1
			Location - left rear B1 door on the left side	
233	0616670		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Pumper/Tanker	7
			Qty, - 07	
			Location, Compartment Lights - All Body Compts	
234	0687146		Shelf Tracks, Painted	7
			Qty, Shelf Track - 07	
			Location, Shelf Track - LS1, LS2, LS3, RS1, RS2, RS3 and B1	
235	0600350		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations	8
			Qty, Shelf - 08	
			Material Finish, Shelf - Painted - Spatter Gray	
			Location, Shelves/Trays, Predefined - * Locations To Be Determined At A Later Date	

Line	Option	Type	Option Description	Qty
236	0647091		Tray, Floor Mounted, Slide-Out, 500lb, 2.00' Sides Qty, - 03 Location, Tray Slide-Out, Floor Mounted - RS1, B1 and LS3 Material Finish, Tray - Painted - Spatter Gray	3
237	0540317		Toolboard, Swing-out, Alum, .188", Peg Board Qty - 1 Location, Pivot - Front Mounting, Toolboard - Adjustable Frt-back Hole Diameter, Pegboard/Toolboard - .203" diameter Finish, Pegboard/Toolboard - Painted - Spatter Gray Location, Toolboard - RS2 - Full Height/Width	1
238	0797957		Pac Trac, Installed on Compartment Wall, Back Wall Only Location - LS 3 compartment Qty, Comp. Accessory - 01	1
239	0004016		Rub Rail, Aluminum Extruded, Side of Body	1
240	0784809		Fender Crowns, Rear, Rubber, w/Removable Liner Material Finish, Fender Liner - Painted Aluminum Lower Body	1
241	0004069		Hose, Hard Suction, 6.0', 10.0', Clear Corrugated Qty, Hard Suction Hose - 2	2
242	0612959		Trough, HSH, (2), Compartment Top Mount, Angle Bracket Location, Hose Trough/Compartment - a) left side Trough, Material - Alum - Painted (2) Trough, Latch Type - velcro	1
243	0626229		Handrails, Side Pump Panels, Per Print	1
244	0004126		Handrails, Beavertail, Standard	1
245	0004146		Handrail, Rear, Below Hose Bed, Full Width	1
246	0657651		Compt, Air Bottle, Double, Fender Panel Qty, Air Bottle Comp - 3 Door Finish, Fender Compt - Polished Location, Fender Compt - Double - LS Fwd, Double - RS Fwd and Double - RS Rear Latch, Air Bottle Compt - D-Ring Latch Insert, Air Bottle Compt - W-Shaped Insert	3
247	0004224		Ladder, 28' Duo-Safety 1200-A 2-Sect	1
248	0595251		Ladder, 16' Duo-Safety 875-DR Roof, Hooks Both Ends Qty, - 01	1
249	0015036		Rack, Ladders, Hydraulic, RS, Air Clamps Ladder Rack Lock Enclosure/Light Mounting Bracket - RS Rear S/S Enclosure Location, Hydraulic Ladder Rack Controls - Pump Panel	1
250	0756375		Lights, Hyd Lad Rack Deployed, Truck-Lite 15**** Color, Light - Amber Flashing Color, Lens, LED's - Clear Trim, T-L 15 - Chrome	1
251	0733387		Ladder, 10' Duo-Safety Folding 585A	1
252	0761307		Mounting Clips, Folding Ladder, Hydraulic Ladder Rack Location, Folding Ladder Storage - Hydraulic Rack - Inboard	1
253	0024499		Arm, Rear, Offset, Hydraulic Rack 2000, Recess Light	1
254	0564381		Hydraulic Pump, Ladder Rack, Special Location Location - RS pump panel	1
255	0816920		Pike Pole, Provided by Fire Department, NFPA/ULC 2024 Qty, - 01 Pike Pole Make/Model - Duo-Safety 8' Pike Pole	1
256	0760176		Tube, Pike Pole 8' or Longer, Hydraulic Ladder Rack Inboard Qty, Pike Poles - 1 Material/Finish, Tube, Pike Pole - Painted Aluminum Width, Notch, Pike Pole Tube - .75", Standard Notch	1
257	0816918		Pike Pole, 6', Provided by Fire Department, NFPA/ULC 2024 Qty, - 02 Pike Pole Make/Model - Duo-Safety 6' Pike Pole	2
258	0760246		Tube, Pike Pole 6', Hydraulic Ladder Rack Inboard Qty, Pike Poles - 1 Material/Finish, Tube, Pike Pole - Painted Aluminum Width, Notch, Pike Pole Tube - .75", Standard Notch	1

Line	Option	Type	Option Description	Qty
259	0785102		Steps, Folding, Front of Body, Cargo Bed Access, w/LED, Trident	1
			Coating, Step - luminescent	
			Location, Steps - Full Height Left Side w/LED Light	
260	0592994		Steps, Folding, Rear of Body, w/LED, Trident	1
			Coating, Step - black	
261	0007545		Pump House, Side Control, 45", Control Zone	1
262	0035501		Pump House Structure, Std Height	1
263	0014441		Pump, Hale, QMAX-150, 1500 GPM, Single Stage	1
264	0014481		Seal, Graphite Packing Glands, Hale	1
265	0014477		Trans, Pump, Hale, Gear	1
266	0635600		Pumping Mode, Stationary Only	1
267	0604324		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Hale	1
268	0003148		Transmission Lock-up, EVS	1
269	0004547		Auxiliary Cooling System	1
270	0014486		Not Required, Transfer Valve, Single Stage Pump	1
271	0746501		Valve, Relief Intake, Elkhart	1
			Qty - 1	
			Pressure Setting - 125 psig	
			Intake Relief Valve Control - Behind Right Side Pump Panel	
272	0721609		Controller, Pressure, Pierce LCD, Custom Chassis	1
			Pressure Governor Throttle Control - Clockwise	
			Pressure Governor Default Mode - No Mode/Default Press Setting	
273	0072153		Primer, Trident, Air Prime, Air Operated	1
274	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
275	0602512		Plumbing, Stainless Steel and Hose, Single Stage Pump, Control Zone	1
276	0795135		Plumbing, Stainless Steel, w/Foam System	1
277	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
278	0014650		Pump Suction Tube(s), Short, All	1
279	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
280	0084610		Valves, Akron 8000 series- All	1
281	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
282	0004700		Control, Inlet, at Valve	1
283	0004660		Inlet (1), Left Side, 2.50"	1
284	0029147		Not Required, Inlet, Right Side	1
285	0092569		No Rear Inlet (Large Dia) Requested	1
286	0064116		No Rear Inlet Actuation Required	1
287	0092696		Not Required, Cap, Rear Inlet	1
288	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
289	0092568		No Rear Auxiliary Inlet Requested	1
290	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
291	0004752		Tank to Pump, (1) 3.00" Valve, 4.00" Plumbing	1
292	0004910		Outlet, Tank Fill, 2"	1
293	0820189		Control, Outlets, Manual, Pierce HW if applicable	1
294	0004940		Outlet, Left Side, 2.50"	2
			Qty, Discharges - 02	
295	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
296	0092570		Not Required, Outlets, Left Side Additional	1
297	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
298	0004945		Outlet, Right Side, 2.50"	1
			Qty, Discharges - 01	
299	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
300	0092571		Not Required, Outlets, Right Side Additional	1
301	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
302	0816625		Outlet, Large Diameter, Right Side, Akron Valve	1
			Outlet, Large Diameter, Plumbing - 4.00"	
			Outlet, Large Diameter, NST Adapter - 4.00" MNST	
			Outlet, Large Diameter, Valve Actuation - Pierce large handwheel	
303	0586649		Adapter, 4.00" FNST x 4.00" Storz w/Cap and Cable	1
304	0649939		Outlet, Front, 1.50" w/2" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	

Line	Option	Type	Option Description	Qty
304			Location, Front, Single - in center bumper tray	
305	0092575		Not Required, Outlet, Rear	1
306	0045099		Not Required, Elbow, Rear Outlets	1
307	0092574		Not Required, Outlet, Rear, Additional	1
308	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
309	0000216		Outlets, (3) Front HB, (2) 1.50" (1) 2.50"	1
			Location - from the LS, beds 1,2 1.50", bed #4 2.50"	
310	0752097		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Chain	1
311	0723042		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle	1
312	0005080		Reducer, 2.50" FNST x 1.50" MNST, w/Cap	3
			Qty, Adapter for Outlets - 03	
			Location, Adapter(s) - the pump panel 2.5" outlets	
313	0820311		Outlet, 3.00" Deluge w/TFT Extend-a-Gun XG18	1
314	0095958		Deluge Outlet, Special Height/Location	1
			Fill in Blank - in the cargo area height cannot exceed 9'6"	
315	0543566		Monitor, Elkhart Stinger 8297-25, Two (2) 2.5" Inlets, Portable Base	1
			Monitor Finish - Painted	
316	0046997		Nozzle, Elkhart ST-194, Stacked Tips and 282 A Shaper	1
317	0544561		Mount, Elkhart #8298 (for Elkhart Stinger), Adapter, Flange	1
318	0723726		Speedlay Module Not Required	1
319	0722432		Hose Restraint Not Required, No Speedlay Module	1
320	0723395		Speedlays, Not Required	1
321	0723394		Speedlays, Not Required	1
322	0029167		Crosslays Sngl Sheet Unpainted, (2+) 1.50", Std. Cap	2
			Qty, Crosslays - 2	
323	0029196		Not Required, 2.50" Crosslay	1
324	0623374		Hose Restraint, Crosslays, 2" Nylon Web, Seat Belt Buckle, Tether, Bar, Sides	1
			Qty, - 1	
			Color, Strap - Orange	
325	0029260		Not Required, Speedlays	1
326	0750536		Hose Restr, Spdly, Not Required, No Spdly	1
327	0015216		Reel, Booster, Aluminum - Over Pump, Right Side	1
328	0011060		Switch, Reel Rewind - One at Pump Panel	1
329	0622526		Hose, Booster - 100' of 1.00" Niedner ReelTex	1
330	0025244		Capacity, Hose Reel 100' of 1"	1
331	0007074		Nozzle, Elkhart S-200 1.00"	1
332	0032137		Foam Sys, External	1
333	0012126		Not Required, CAF Compressor	1
334	0552517		Not Required, Refill, Foam Tank	1
335	0755776		Foam Outlet(s), 0.75", Cam-Lock, Location, With 0.25" Flush	1
			Location - DS pump panel	
			Qty, Foam Outlets - 01	
			Location 2 - Single	
336	0031896		Demonstration, Foam System, Dealer Provided	1
337	0559077		Foam Cell, 30 Gallon, Not Reduce Water	1
			Type of Foam - Class "B"	
			Foam, Brand Name - Universal	
338	0091036		Drain, 1.00" Foam Tank #1	1
339	0091079		Not Required, Foam Tank #2	1
340	0091112		Not Required, Foam Tank #2 Drain	1
341	0738072		Approval Dwg, Pump Panel(s), Not Required	1
342	0032479		Pump Panel Configuration, Control Zone	1
343	0629252		Material, Pump Panels, Side Control Black Vinyl	1
			Material Finish, Pump Panel, Side Control - Black Vinyl	
			Material, Pump Panel, Side Control - Aluminum	
344	0721765		Panel, Pump Access - Right Side Only, Side Control	1
			Latch, Pump Panel Access, Side Mount - Swell Latch, Black	
345	0583824		Light, Pump Compt, Win 3SC0CDCR LED White	1
			Qty, - 01	
346	0586382		Gauges, Engine, Included With Pressure Controller	1
347	0005601		Throttle, Engine, Incl'd w/Press Controller	1
348	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle, Green	1

Line	Option	Type	Option Description	Qty
349	0549333		Indicators, Engine, Included with Pressure Controller	1
350	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
351	0553643		Control, Air Horn at Pmp Pnl, Red Switch, Momentary	1
352	0008940		Gauges, 4.50" Master, Class 1, Special	1
			Gauge Pressure Range - 30"-0-400 psi	
			Color Dial Face - white	
353	0008637		Gauge, 2.50" Pressure, Class 1, Special	1
			Gauge Pressure Range - 0-300 psi	
			Color Dial Face - white	
354	0750526		Gauge, Water Level, Pierce, In pressure Controller, Lt Driver	1
355	0750438		Water Level Gauge, Wln PSTANK2, LED 1-Light, 4-Level	3
			Qty, - 03	
			Activation, Water Level G - Pump in gear or parking brake applied	
			Location, Water Level Gauge, Multi-Select - Each Side Custom Cab & Rear Body	
			Color, Trim - Chrome Trim	
356	0062992		Gauge, Foam Level, (1) Tank, Class 1, GAAAR 5lt	1
357	0593161		Light Shield, S/S LED	1
358	0682488		Light Shield, S/S, PS LED	1
359	0606694		Air Horns, (2) Hadley, 6" Round, eTone, In Bumper	1
360	0606835		Location, Air Horns, Bumper, Each Side, Outside Frame, Outboard (Pos #1 & #7)	1
361	0757092		Control, Air Horn, Multi Select	1
362	0757077		Control, Air Horn, Lanyard, LS	1
			Lanyard - Link Chain, Vinyl Tubing	
363	0757076		Control, Air Horn, Lanyard, RS	1
			Lanyard - Link Chain, Vinyl Tubing	
364	0525667		Siren, Wln 295SLSA1, 100 or 200 Watt	1
365	0510206		Location, Elect Siren, Recessed Overhead In Console	1
			Location, Elec Siren - Overhead, DS Center Sw Pnl	
366	0076156		Control, Elec Siren, Head Only	1
367	0783670		Speaker, (2) Wln, SA315P, w/Pierce Black Painted Grille, 100 watt	1
			Connection, Speaker - siren head	
368	0678617		Location, Speaker, Frt Bumper, Recessed, Right and Left Side Corners	1
369	0895310		Siren, Federal Q2B	1
			Finish, Q2B Siren - Black Chrome	
370	0006095		Siren, Mechanical, Mounted Above Deckplate	1
			Location, Siren, Mech - a) Left	
371	0748305		Control, Mech Siren, Multi Select	1
372	0895056		Control Mech Siren, Ft Sw LS, Interlock	1
			Control, Interlocks - Prk Brk Released	
373	0895055		Control Mech Siren, Ft Sw RS, Interlock	1
			Control, Interlocks - Prk Brk Released	
374	0736164		Sw, Siren Brake, Momentary, LS Overhead Sw Pnl	1
375	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
376	0736165		Sw, Siren Brake, Momentary, RS Overhead Sw Pnl	1
377	0746353		Not Required, Warning Lights Intensity	1
378	0603097		Lightbar, Wln, Freedom IV, Rota-Bm, 3-23", RRWRR RRWRR RRWRR 45deg	1
			Color, Lens, LED's - c)clear	
			Filter, Wln Freedom Ltbrs - No Filters	
379	0016380		No Additional Lights Req'd, Side Zone Upper	1
380	0734071		Lights, Front Zone, Wln M6** M6** M6** M6** LED, Q Bzl, 4lts	1
			Color, Lens, LED's - Clear	
			Color, Lt DS Frnt Outside - Left Red	
			Color, Lt PS Frnt Outside - Right Red	
			Color, Lt DS Frnt Inside - Left Red	
			Color, Lt PS Frnt Inside - Right Red	
			Color, Q Bezel and Trim - Black	
381	0653937		Flasher, Headlight Alternating	1
			Headlt flash deactivation - a)w/high beam	
382	0622944		Lights, Side Zone Lower, Wln M6V2** Warning & Scene, 3pr, Ovr 25	1
			Location, Lights Mid - aft of the crew cab doors	
			Location, Lights Rear - in the rear wheel well	
			Location, Lights Front Side - b)each side bumper	

Line	Option	Type	Option Description	Qty
382			Color, Lens, LED's - Clear Color, Lt Side Front - Red Color, Lt Side Middle - Red Color, Lt Side Rear - Red Control, Scene Lts - Perimeter light, Side Scene Controls and Directional Light - Respective	
383	0564655		Lights, Rear Zn Lwr, Wln M6*C LED, Clear Lens, For Tail Lt Housing Color, Lt DS Rear - r) DS Rear Lt Red Color, Lt PS Rear - r) PS Rear Lt Red	1
384	0733482	SP	Lights, Rear/Side Up Zone, Wln M7* Side, M6** Rear, LED, 4lts Color, Lens, LED's - c)clear Color, Lt, Side Rear Upper DS - Side Rear Upper Red Color, Lt, Side Rear Upper PS - Side Rear Upper Red Color, Lt, Rear Upper DS - b) DS Rear Upper Blue Color, Lt, Rear Upper PS - b) PS Upper Rear Blue Color, Trim - Black Trim	1
385	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
386	0537807		Mounting, Rear Warn Lights, Side Sheets & On Rear Bulkheads	1
387	0791467		Light, Traffic Directing, Wln TAM83, 30.87" Long LED Activation, Traffic Dir L - Aux Flash with Rear Zone Up and Park Brake	1
388	0551728		Location, TDL, Recessed with S/S Trim	1
389	0530282		Location, Traf Dir Lt Controller, Overhead Switch Panel DS Right End	1
390	0780360		Receptacle Strip, 20A 120V 6-Place, Interior Cab Qty, - 1 Location 1 - behind the Driver's seat AC Power Source - Shoreline	1
391	0779707		Receptacle Strip, 20A 120V 6-Place, Interior Body Qty, - 01 Location 1 - in the LS2 compartment ceiling mounted AC Power Source - Shoreline	1
392	0519934		Not Required, Brand, Hydraulic Tool System	1
393	0649753		Not Required, PTO Driven Hydraulic Tool System	1
394	0007150		Bag of Nuts and Bolts Qty, Bag Nuts and Bolts - 1	1
395	0816508		NFPA Required Loose Equipment, Pumper, NFPA/ULC 2024, Provided by Fire Dept	1
396	0816941		Soft Suction Hose, Provided by Fire Department, NFPA/ULC 2024	1
397	0007028		Strainer, 6.00"	1
398	0816939		Extinguisher, Dry Chemical, NFPA 2024, Provided by Fire Department	1
399	0816937		Extinguisher, 2.5 Gal. Pressurized Water, NFPA/ULC 2024, Provided by Fire Dept	1
400	0816998		Axe, Flathead, Provided by Fire Department	1
401	0817000		Axe, Pickhead, Provided by Fire Department	1
402	0741569		Paint Process / Environmental Requirements, Appleton	1
403	0709566		Paint, Two-Tone Color, Enforcer Paint Color, Upper Area, Predefined - Grey # 590 Shield, Cab - Standard Shield Paint Color, Lower Area, Predefined - Red # 778 Paint Break, Cab - Standard Two-Tone Cab Break	1
404	0709845		Paint, Single Color, Body Paint, Body - Match Lower Cab	1
405	0646897		Paint Chassis Frame Assy, E-Coat, Standard Paint Color, Frame Assembly, Predefined - Standard Black	1
406	0693798		Paint, Front Wheels Paint, Wheels - Black #101	1
407	0693793		Paint, Rear Wheels, Single Axle Paint, Wheels - Black #101	1
408	0733739		Paint, Axle Hubs Paint, Axle Hub - Black #101	1
409	0007230		Compartment, Painted, Spatter Gray	1
410	0544129		Reflective Band, 1"-6"-1" Color, Reflect Band - A - e) black Color, Reflect Band - B - p) black Color, Reflect Band - C - za) black	1
411	0007356		Reflective across Cab Face	1



Line	Option	Type	Option Description	Qty
412	0536954		Stripe, Chevron, Rear, Diamond Grade, Pumper	1
			Color, Rear Chevron DG - fluorescent yellow green	
413	0087342		Jog, "Z"-Shaped, In Reflective Stripe	1
			Qty, - 1	
414	0552453		Stripe, Reflective, Chevron, Cab and Crew Cab Doors Interior, Diamond Grade	1
			Color, Reflect Band - A - o) fluorescent yellow diamond grade	
			Size, Chevron Striping - 06	
			Color, Reflect Chev - A - r) red diamond grade	
415	0027372		Lettering Specifications, (GOLD STAR Process)	1
416	0686389		Lettering, Gold Leaf, 4.00", (61-80)	1
			Outline, Lettering - Outline and Shade	
417	0641311		Emblem, Dept. Patch, Gold Leaf, 15"-17", Each	2
			Qty, - 02	
			Location, Emblem - on the crew cab doors	
418	0636438		E-Coat, Water Tank Cradle	1
			Paint Color, E-Coat - Black	
419	0652945		E-Coat, Under Body/Chassis Component Package	1
			Paint Color, E-Coat - Black	
420	0002838		Undercoating, Cab & Body, Ziebart	1
421	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
422	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
423	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom	1
424	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
425	0696698		Warranty, Engine, Cummins, 5 Year, WA0181	1
426	0684952		Warranty, Steering Gear, TRW Ross TAS, 1 Year WA0202	1
427	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
428	0733309		Warranty, Axle, 5 Year, Meritor, General Service, WA0384	1
429	0733306		Warranty, Single Axle, 5 Year, Meritor, General Service, WA0384	1
430	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
431	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
432	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
433	0695416		Warranty, Pierce Camera System, WA0188	1
434	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
435	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
436	0685945		Warranty, Transmission Cooler, WA0216	1
437	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
438	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
439	0681118		Warranty, ROM, Roll-up Door, 7 Year, WA0206	1
440	0892410		Warranty, Pump, Hale, 5 Year Parts, 2 Year Labor, WA0388	1
441	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
442	0641372		Warranty, Foam System, Not Available	1
443	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
444	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
445	0819254		Certification, Vehicle Stability, CD0196	1
446	0808582		Certification, Engine Installation, Saber FR/Enf, Cummins X10, 2027	1
447	0686786		Certification, Power Steering, CD0098	1
448	0892691		Certification, Cab Integrity, Saber FR/Enforcer, CD0189	1
449	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
450	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
451	0631974		Certification, Electric Window Durability, Saber FR/Enforcer, CD0133	1
452	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
453	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
454	0545073		Amp Draw Report, NFPA Current Edition	1
455	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
456	0799248		Appleton/Florida BTO	1
457	0000018		PUMPER, 2ND GEN	1
458	0000012		PIERCE CHASSIS	1
459	0004713		ENGINE, OTHER	1
460	0046395		EVS 3000 Series TRANSMISSION	1

Line	Option	Type	Option Description	Qty
461	0020012		HALE PUMP	1
462	0020009		POLY TANK	1
463	0028047		NO FOAM SYSTEM	1
464	0020006		SIDE CONTROL	1
465	0020007		AKRON VALVES	1
466	0020015		ABS SYSTEM	1
467	0658751		PUMPER BASE	1

# Pumper/Tanker - Customer Summary

## Weight Distribution Worksheet 5.0

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<b>CUSTOMER NAME</b> Branford Fire Department <b>BID / JOB #</b> Bid 1598 <b>VEHICLE TYPE</b> Enforcer 152" Pumper <b>BY:</b> Nate Paul <b>DATE:</b> 7/10/2024  <b>Manufacturer</b> Pierce Enforcer FR <b>Chassis</b> Enforcer FR 4x2, 4x4, 70" Cab <b>Engine/Transmission</b> X12 '24 / 4000 series <b>Body Type</b> Pumper, 152" Medium Extended <b>Body Brand</b> Pierce <b>Body Side Structure</b> High / High <b>Body Construction</b> Aluminum <b>Body Doors</b> Roll-up <b>Front Axle Rating</b> 20,000 lb. <b>Rear Axle Rating</b> 27,000 lb.	<b>SUMMARY</b>		
	<b>Wheelbase (in)=</b>		<b>184.5</b>
	<b>Estimated Weights (lbs)</b>	<b>FRONT</b>	<b>REAR</b>
	<b>LOADED</b>	<b>17044</b>	<b>23480</b>
	<b>EMPTY</b>	<b>15564</b>	<b>13000</b>
	<b>TOTAL GVW=</b>		<b>40524</b>

WHEELBASE CALCULATION		ESTIMATED AXLE LOADS			Estimated Axle Loads are loaded in-service weights, including crew, hose, NFPA equipment allowance, water, foam, fuel and optional equipment such as generators.
Front Axle to Back of Cab	70	Front	Rear		
Cab - Pump Gap	2	Estimated	17044	23480	
Walkthrough or Cab Module	0	Rated	20000	27000	
Engine Compartment	0	Ratio	42.1%	57.9%	
Speedlays	0	Total GVW =		40524	
Pump House	45	ESTIMATED EMPTY WEIGHT			Estimated Empty Weight represents an empty truck without crew, hose, NFPA equipment allowance, ladders, foam or water, but includes fuel and optional equipment such as generators.
Pump - Body Gap	1.5			15564	
Body to Rear Axle Length	66			13000	
<b>Wheelbase =</b>	<b>184.5</b>				
NFPA WEIGHT					
2000 lbs					



**BRANFORD BOARD OF FIRE COMMISSIONERS**

Branford Fire Department  
45 North Main Street, Branford, CT 06405



Robert J. Massey, Jr., Chairman  
Kathy Fox  
David LaCroix  
Paul Ricco  
Jack Ahern  
Donald Conklin

September 27, 2024

*Lisa Arpin*  
BRANFORD TOWN CLERK

2024 SEP 27 P 4: 12

RECEIVED

Mr. Joseph Mooney, Chairman  
Board of Finance  
c/o Lisa Arpin, Town Clerk  
Town Hall  
Branford, CT 06405

Dear Chairman Mooney,

The Board of Fire Commissioners unanimously approved the following transfers at their meeting held on September 26, 2024. Please include these transfers on the agenda of the Board of Finance meeting scheduled for September 30, 2024.

FROM:		
10142040-588802	Contingency	(\$1,320,481)
TO:		
10142040-517000	Regular Wages & Salaries	\$959,009
10142040-518000	Overtime	\$96,000
10142040-518050	Vacation	\$96,768
10142040-518150	Holiday Pay	\$91,392
10142040-518200	Replace Sick	\$64,512
10142040-526100	Uniform/Clothing Allowance	\$12,800

Thank you for your consideration.

Very truly yours,

Robert J. Massey, Jr., Chairman  
Board of Fire Commissioners

OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT



1019 MAIN STREET  
POST OFFICE BOX 150

(203) 315-0663  
FAX (203) 315-3736  
WWW.BRANFORD-CT.GOV

Date: September 26, 2024  
To: Joseph Mooney  
Chairman, Board of Finance  
From: James P. Finch  
Finance Director  
Re: Park Lighting/Electrical Projects

RECEIVED  
 2024 SEP 27 A 9:01  
 Mai Estepin  
 BRANFORD TOWN CLERK

I submit for your review and consideration a funding request pursuant to the Recreation Department's required repairs at Veteran's Memorial Park and Foote Memorial Park. The Recreation Department will present the scope of work contemplated under this request.

General Fund (FY 2024)

<u>From</u>		
101-49040-588802	Contingency	70,000
<u>To</u>		
101-50000-599110	Transfer Out - Capital Projects	70,000

Fund 700 (FY 2024)

<u>Increase</u>		
70090000-490010-24xxx	Transfer In	70,000
<u>Increase</u>		
70045010-579400-24xxx	Capital Outlay Improvements	70,000

Closeout Project 18503 Energy Performance Contract (FY 2025)

The second item for your consideration is a request to closeout project 18503 which was initially created six years ago to fund a series of energy conservation measures at the Town and Board of Education. Project 18503 was then amended approximately four years ago to include lighting projects at Branford High School and Veteran's Memorial Park.

This project was funded through bonds, general fund transfers as well as loans and grants from the utility companies. The appropriation as amended for the lighting projects totaled \$6.2 million. We are fortunate that total expenditures were marginally under budget and that revenues were marginally over budget resulting in approximately \$50,000 coming back to the general fund in FY 2025.

**Resolved:** That the Board of Finance recommends to the RTM that Project 18503 Energy Conservation be closed out and all surplus funds remaining in the project be returned to the General Fund.

Cc J. Cosgrove  
A. Palluzzi  
L. Arpin

RECEIVED

2024 SEP 27 P 4: 36



9-26-2024

*Helen E. Herget*  
BRANFORD TOWN CLERK

**Board of Recreation:**

**Paul Criscuolo**  
Chairman

**Helen "Bimmie" Herget**  
Clerk

**Deborah Conklin**  
**Jeanne Crowley**  
**William T. O'Brien**

**Parks & Recreation Staff:**

**Alex A. Palluzzi, Jr.**  
Director

**Dale B. Izzo**  
Assistant Director

**Victor Amatori, Jr.**  
Programs Supervisor

**Colin Sheehan**  
Arts, Culture, Special Events &  
Programs Coordinator

**Richard DiRago**  
Programs Coordinator

**Kelly Gesuero**  
Administrative Assistant

**Nell Reinwald**  
Administrative Assistant

**Nicholas Polastr**  
Lead Maintainer

**Kyle Lynch**  
**Jeffrey Sitz**  
**Colin Tracy**  
Maintainers

Dear Chairman Joe Mooney and Board of Finance members,

We are asking you to consider the following transfer submitted by the Finance Director for the Parks & Recreation Department for the lighting repairs required for Veteran's Memorial Park and Foote Memorial Park.

**Foote Park Scope:** Excavate a 12" x 270' trench, saw cut concrete areas and remove, and pour new concrete sections at (3,500psi). Apply a broom finish, and back fill trench. Install 2" schedule 40 electrical pipe and clean up. Add two 30 amp, 277 volt feeds, approximately 270 feet from Foote Park main building to the pull box located by the Foote Park welcome sign. Conduit will be installed along the overhang of the rear of the building to the utility room.

**Vet's Park Scope:** Install new conduit and wire from the main electrical panel in the utility room of the main building to the existing pole lights. Circuits to be run to each area, to include; playground, basketball court, parking lot, tennis courts and walkway. There are a total of 18 pole lights. New conduit and wire will be installed from pole to pole. Conduit to be 1" PVC. Wire to be #10CU THHN. All poles will be properly grounded. All existing wiring to poles will be removed, or cut and abandoned in existing conduits. All trenching and saw cutting will be provided with asphalt and concrete repairs. Sand will be provided for all trenches.

Sincerely,  
*[Signature]*  
Alex Palluzzi, Jr., MS/APRP  
Director of Parks & Recreation

**FY: 2024-2025**

From:  
Contingency 101-49040-588802 70,000

To:  
Transfer Out – Capital Projects 101-50000-599110 70,000

APJR/apjr

OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT

1019 MAIN STREET  
POST OFFICE BOX 150  
BRANFORD, CT 06405



TEL: (203) 488-8394  
FAX: (203) 315-3736  
www.branford-ct.gov

Date: September 25, 2024  
To: Joseph Mooney, Chairman  
Board of Finance  
From: James Finch, Finance Director  
Re: Budget Transfer FY 2024

*Wai Stephen*  
BRANFORD TOWN CLERK

2024 SEP 27 A 9:07

RECEIVED

I am requesting the following transfers be placed on the agenda for the Board of Finance September 30, 2024, meeting:

Fiscal Services (FY 2024)

<u>From:</u>		
10149040-588802	Contingency	5,984
<u>To:</u>		
10141040-518000	Overtime	5,984

As the board likely noted in reviewing the audit, the Finance Department (specifically the Assistant Finance Director) spent considerable time working with the Tax Office and Board of Education to provide and prepare items for the auditors. The Assistant Finance Director, per contract, is entitled to compensatory time off or if the time is unable to be used it is paid out.



OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT



1019 MAIN STREET  
POST OFFICE BOX 150

(203) 315-0663  
Fax: (203) 315-3736  
www.branford-ct.gov

To: Joseph Mooney, Board of Finance  
From: Kathryn LaBanca, Assistant Finance Director  
Re: P-Card Program  
Date: September 24, 2024

*Kathryn LaBanca*  
BRANFORD TOWN CLERK

2024 SEP 27 P 4: 16

RECEIVED

I am writing to request the approval of two resolutions which will allow the Town and BOE to implement a purchasing card program (p-card) through Bank of America.

**Background**

At the Board of Finance meeting in February 2006 a resolution was approved allowing the Finance Department to apply for credit cards for certain employees. This program was originally provided by Wachovia Bank but has subsequently been administered through Bank of America and over the years there have been supplemental resolutions increasing the limits of certain cards while adding cards for additional personnel. While the use of credit cards has, at times, had its challenges overall the use of credit cards has proved beneficial to the town through cost savings, ease of making emergency purchases and recurring annual charges for online services.

Our office was contacted by Bank of America a few months ago informing us they are discontinuing the credit card program for municipalities and moving their existing clients with multiple cards to their p-card platform. At the time, I reached out to several banking institutions and was surprised to learn that most banks will not enter into credit card arrangements with municipalities that need multiple cards. Jim and I discussed alternatives and decided it was more beneficial to the town to request approval to implement the program.

**P-Card Implementation**

The major difference between individual credit cards and p-cards is that an individual card is person and credit limit specific whereas the P-Card program is customizable and administered by the town and BOE's Finance Departments. The resolutions before you seek approval to enter into the program with an aggregate spending cap of \$90,000 for

the Town and \$50,000 for the Board of Education as they are required to have their own agreement due to the fact that they have a different FEIN from the town.

If approved, purchases with p-cards, like with individual credit cards, will continue to follow the same purchasing procedures that have been in place for years. Therefore, I have prepared the following resolutions for your consideration.

**Resolved:** The Board of Finance authorizes the Finance Director to enter into an agreement with Bank of America to provide p-card services to the Town of Branford with a maximum spending limit of \$90,000. This program will be administered by the Finance Department.

**Resolved:** The Board of Finance authorizes the Chief Operating Officer to enter into an agreement with Bank of America to provide p-card services to the Branford Board of Education with a maximum spending limit of \$50,000. This program will be administered by the BOE Finance Department.



**OFFICE OF THE TOWN CLERK — TOWN OF BRANFORD**

1019 Main Street, P.O. Box 150, Branford, CT 06405-0150

Date: September 27, 2024

To: Joseph Mooney, Board of Finance Chairman

RE: Legislative Budget Transfer Request – FY2024

I am requesting consideration at the September 30, 2024 Board of Finance meeting for the following budget transfer for FY2024 in the Legislative budget as follows:

FROM:	10141010-558150	Legislative-Update Law Ordinances	(\$600)
	10141080-555400	Town Clerk—Advertising	(\$570)
		Total	(\$1,170)
TO:	10141010-555400	Legislative-Advertising	\$1,170

Legislative Budget FY2024—Advertising, Printing, Binding:

The Legislative (RTM) advertising budget has a shortfall due to six meeting agendas being published in the New Haven Register in order to meet the five-day advance meeting notice while considering publishing deadlines.

The Town Clerk’s advertising budget is under budget, so I propose \$570 to be transferred to Legislative to cover part of the shortfall.

Lisa E. Arpin MMC, MCTC

Town Clerk

RECEIVED  
 2024 SEP 28 A 4: 36  
 TOWN CLERK'S OFFICE  
 BRANFORD, CONNECTICUT

LEGISLATIVE - Advertising, Printing, Binding FY2024

POST DATE	PO/REF2	REF3	AMOUNT	CHECK NO	VDR NAME/ITEM DESC	COMMENTS
08/29/2024	20240440	294317	\$ 77.00	6301	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
06/13/2024	20240440	289986	270.00	6223	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
05/09/2024		288290	920.58	226408	HEARST MEDIA SERVICES CT LLC	A/C 276687 RTM NOTICE
05/09/2024		287934	879.78	226408	HEARST MEDIA SERVICES CT LLC	A/C 276687 RTM NOTICE
04/11/2024	20240613	286747	50.00	6161	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
03/07/2024	20240613	285005	50.00	6129	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
03/07/2024		284853	379.52	225423	HEARST MEDIA SERVICES CT LLC	A/C 276687 RTM MEETING
03/07/2024		284854	391.23	225422	HEARST MEDIA SERVICES CT LLC	A/C 289986 RTM MEETING
02/15/2024	20241393	283871	238.00	225124	CUSTOM ENGRAVING	RTM PRINTED NAMEPLATES
02/08/2024		283491	269.37	225030	HEARST MEDIA SERVICES CT LLC	A/C 276687 RTM LEGAL NOTICE
01/04/2024	20240613	281817	90.00	6060	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
11/09/2023		278844	423.85	223623	HEARST MEDIA SERVICES CT LLC	A/C 276687 RTM MEETING NOTICE
11/03/2023	20240613	278698	195.00	6005	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
10/26/2023	20240613	278163	45.00	5991	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
09/07/2023	20240751	275348	625.00	5939	SHORE PUBLISHING LLC	RTM LEGAL NOTICE FOR 9-13-2023
08/10/2023	20240613	274087	65.00	5895	SHORE PUBLISHING LLC	TOWN CLERK LEGAL NOTICES
	Expensed		\$ 4,969.33			
	Budget		3,800.00			
	Overage		\$ 1,169.33			