

**Branford Board of Recreation  
Joe Trapasso Community Center  
Meeting Minutes  
November 13, 2024**

**Board Members:**

- √- Paul Criscuolo, Chairman
- √- Helen “Bimmie” Herget, Clerk
- √- Nancy Drevins
- √- Jeanne Crowley
- William O’Brien- excused

**Staff:**

- √- Alex Palluzzi, Jr. Director
- √- Dale Izzo, Assistant Director

**Guest:**

None

I. **Call to order**

The meeting was called to order at 7:01 pm by Chairman, Paul Criscuolo. A motion was made to approve the October meeting minutes from 10-9-2024.

1<sup>st</sup>: Bimmie Herget            2<sup>nd</sup>: Jeanne Crowley            Motion passed 4 -0

II. **Correspondences:** none

III. **Public Comments:** none

IV. **Directors Report:**

**Community House:** Alex reported that the gymnasium would be resurfaced during the Christmas break. We will be testing the flood panels this week, which is a yearly drill. The preliminary OSHA report and our building did good, the town is waiting on the official report. There will be 5 more TV monitors going up throughout the building.

**Parks, Grounds and Facilities:** All the water / irrigation has been shut off for the season.

**Foote Park:** We are looking to included more dollars in the Foote Trust of the water for the splash pad and the irrigation system for the fields and the clay courts. The lighting project at Foote is still be addressed. The Softball dugout Project started and will be completed in the near future.

**Hammer Field:** Football is over for the season. There does not seem to be too much damage from the usage. We are looking to seeded it to repair it.

**Hammer Field Playground:** They are beginning to work on the project, the equipment was delayed and the pieces should be in next week.

**WIS Field Project:** It is moving along. Alex attends weekly meetings for this project.

**The Bocce Courts:** The Eagle Scout project is moving along with Public Works really helping with the project. Alex was able to secure some funding and donation of materials. The first course is in. The Lions and Rotary Club have donated some benches and tables.

**Parker Park:** We are done for the season. The commission is looking towards the future for upgrades to the bathrooms.

**Veteran's Park:** The lighting project is out to bid and being reviewed next week. The pickleball and tennis courts are still open. They are finishing sidewalks along the courts and building and at the new opening. We are looking at ARPA funds to upgrade the playground. We have the design and Alex needs to attend some additional meetings to secure the funding. Youth soccer will be finishing up next week.

**Personnel:** We have hired a new person who is in the building for maintenance daily 8:00-4:30.

#### **V. Assistant Directors Report:**

**Pool:** We are finishing up the fall classes. The new swim classes for both adult and children have been released. We just hired a couple more lifeguards from the class we just ran. We are looking to run a Water Safety Instructors Class for those lifeguards who are interested in teaching swim lessons.

**Special Events:** There are a lot of Holiday programs and special events that are planned throughout the holiday season. The SANTA delivery program is full. We have over 100 households serving over 250 kids. This is the biggest year and we are thankful to the Branford Fire Department and Chief Mahoney for his collaboration with our department. The holiday tree lighting and parade is scheduled for November 30<sup>th</sup>.

**Theatre:** We are set with the shows that we will be doing coming up this spring and summer.

**Programs:** There are several new programs and events for this winter. It is on our website and registration has begun. We are looking to do some special programming during the school break for school age children. The enrichment program at WIS has been successful and we are looking to continue it this spring.

**VI. Old Business:**

**Facility & Field Policy:** No changes.

**Budget:** Looking to adjust our budget and seeking support for a full time administrative assistant when we start the new budget process.

**Facility Rooms:** no action removing from agenda

**VII. New Business:**

2026 Meeting Schedule:

A motion was made to accept the 2026 meeting schedule of the second Wednesday of the month.

1<sup>st</sup>: Jeanne Crowley      2<sup>nd</sup>: Bimmie Herget      passed 4-0

**Next Meeting:** December 11, 2024

**Adjournment:** A motion to adjourn at 8:15 pm

1<sup>st</sup> Bimmie Herget      2<sup>nd</sup>: Nancy Drevins      passed 4-0

Submitted by: Dale B Izzo