

BRANFORD HUMAN SERVICES BOARD

December 10, 2024

Board Members –

Present: Lexie Klarman, Sarah Lockery, Vincent Ragonese, Andy Marlatt, Mary Grande, John Mooney

Absent: James Integlia, Elizabeth Sattelberger, Mary Perry

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

Social Services Coordinator: Mike Randi

Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:06am.

- I. **Minutes:** Minutes from November 12th, 2024 were read and approved.
- II. **Communications:** Letter received from Department of Public Health listing items identified during license renewal inspection on October 3, 2024 that required a plan of correction. Plan of correction submitted to DPH.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year to date were discussed as well. Secret Santa program update provided.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous two months as well as FY2023-2024.
- V. **Social Services:** Updates were given on Social Services. Between July 1, 2024 and November 30, 2024, 311 unduplicated individuals contacted Social Services. There is currently an issue with CRT not being able to approve energy assistance and Social Services is working on 26 cases related to this.
- VI. **Public Relations/Fundraising:** No update given.
- VII. **Director's Report:** No update given.
- VIII. **Old Business:** No new business was presented.
- IX. **New Business:** No new business presented
- X. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, January 14th, 2025, at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.