

# BRANFORD HUMAN SERVICES BOARD

November 12, 2024

## Board Members –

Present: Lexie Klarman, Sarah Lockery, Vincent Ragonese, Andy Marlatt, Mary Grande, Elizabeth Sattelberger, Mary Perry  
Absent: John Mooney, James Integlia

## Others Present -

Executive Director: Peter Cimino  
Assistant/Clinical Director: Pamela Davies  
Social Services Coordinator: Mike Randi

The meeting was called to order at 8:03am.

- I. **Minutes:** Minutes from October 8<sup>th</sup>, 2024 read and approved.
- II. **Communications:** No communications reported.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year to date were discussed as well. Secret Santa program update provided. Update also provided on YSB grant and ARPA funds.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous month. Had a 2<sup>nd</sup> resignation of a full-time clinician. Hired 2 new clinicians to start in December and January. Sent communication to medication management clients regarding no-show policy which has resulted in decrease in no-shows. Danielle Suraci, LCSW & Police Social Worker, attended training for Accelerated Resolution Therapy (ART), a short-term psychotherapy that helps clients overcome trauma symptoms. She is open to referrals. Lexie and Mary expressed interest in learning more about it.
- V. **Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau. Continue to see an increase in need for rents and utility assistance. Board asked for copy of application and development and presentation of policies and procedures for Social Services to be presented to the board no later than February meeting.
- VI. **Public Relations/Fundraising:** YMCA Health and Wellness Fair was attended. Board provided positive feedback on BCCS Scarecrow on the Green. Thanksgiving cards underway. Thanksgiving Potluck November 21<sup>st</sup> 11am – board members welcome. Door decorating contest starting December 2<sup>nd</sup>. Board to judge at the December 10 meeting.
- VII. **Director's Report:**
  - Attended meeting with non-profits and town departments regarding ALICE (asset limited, income constrained, employed) population in Branford.
  - Proposing a part time substance abuse counselor position to be supported by Opioid Settlement Funds.
  - DPH License received with no corrective actions required.

*Minutes submitted by Pamela Davies.*

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November 12, 2024

- Management team working with consultant to develop needs assessment for BCCS.

**VIII. Old Business:** No new business was presented.

**IX. New Business:** No new business presented

**X. Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, December 10th, 2024, at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.