

BRANFORD HUMAN SERVICES BOARD

January 14, 2025

Board Members –

Present: Lexie Klarman, Sarah Lockery, Vincent Ragonese, Andy Marlatt, Mary Grande,
John Mooney, James Integlia, Mary Perry
Absent: Elizabeth Sattelberger

Others Present -

Executive Director: Peter Cimino
Assistant/Clinical Director: Pamela Davies
Social Services Coordinator: Mike Randi
Executive Administrative Coordinator: Jennifer Sylvia

The meeting was called to order at 8:03am.

- I. **Minutes:** Minutes from December 10th, 2024 were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year to date were discussed as well.
- IV. **Clinical Services:** Two full-time clinicians have started in the last two months and are taking on cases. BCCS is partnering with the Blackstone Library to offer an hour a week of “drop-in” services for Branford residents in need of clinical or social services assistance. Details are currently being finalized.
- V. **Social Services:** Updates were given on Social Services. Social Services continues to handle requests related to the delay from CRT’s fuel assistance program. To date, \$20,000 has been spent to offset these delays. The Board requested copies of the Social Services demographics form to review at next month’s meeting.
- VI. **Public Relations/Fundraising:** Plans for another charity softball game in May. Committee to be formed. Working on getting proposals for a new BCCS website as well.
- VII. **Director’s Report:** Budget season has begun.
- VIII. **Old Business:** No new business was presented.
- IX. **New Business:** Board requested changes to the agenda format going forward. Agenda item III. Income will be renamed Revenue and agenda item V. Social Services will be broken down into items a. Donations and b. Services.
- X. **Any other business that may properly come before the Board:** No other business was presented.

Minutes submitted by Jennifer Sylvia.

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The next meeting of the Branford Human Services Board will take place on Tuesday, February 11th, 2025, at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.