

**BRANFORD BOARD OF EDUCATION  
BOE Committee Chairs Meeting Minutes**

DATE: January 2, 2025

LOCATION: This meeting was held virtually

SUBJECT: BOE Committee Chairs Meeting

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**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan DeLucia, Personnel & Finance Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Shawn Tiernan, Policy Committee Chair	Board of Education
Y	Laura Troidle, Communication Committee Chair	Board of Education
Y	Dr. Christopher Tranberg, Superintendent	Central Office
Y	Allison Moran, Assistant Superintendent	Central Office
Y	Blaize Levitan, Chief Operating Officer	Central Office

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**BUSINESS ITEMS**

**ITEM DESCRIPTION**

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**CALL**

**01** Meeting was called to order by Peter Berdon at 5:05 PM.

**APPROVAL OF MINUTES**

**02** MOTION (DeLucia/Tiernan) to approve the minutes from the December 4, 2024 BOE Committee Chairs Meeting.  
APPROVED UNANIMOUSLY

**DISCUSSION ITEMS**

**03 A. Teaching & Learning (T&L) Committee**

Among the items discussed to be placed on the next T&L Committee meeting agenda were:

- a. Math Textbook Review
- b. Summer School Data

**04 C. Personnel & Finance (P&F) Committee**

In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following item will be discussed by the Committee:

- a. FY26 Budget Resolutions

**05 B. Policy Committee**

Among the items discussed to be placed on the next Policy Committee meeting agenda were medications to policies:

- a. 1000 Non-Discrimination (Community)
- b. 4600 Non-Discrimination (Personnel)
- c. 5000 Non-Discrimination (Students)
- d. 5025 Student Records

**06 D. Communication Committee**

Among the items discussed to be placed on the next Communication Committee meeting agenda were:

- a. Updates
- b. Community Engagements
- c. Finalize Community State

Continued...

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**DISCUSSION ITEMS (Continued)**

**07 E. Full Board of Education (BOE) Meeting**

Among the items discussed to be placed on the Full BOE meeting agenda were:

- a. Executive session to discuss the Superintendent's mid-year evaluation.

**ADJOURN**

**08 MOTION (Michaels/Troidle) to adjourn.**

APPROVED UNANIMOUSLY

Peter Berdon adjourned the meeting at 5:13 PM.

The next BOE Committee Chairs meeting will be February 5, 2025 at 5:00 PM.

This meeting is held virtually.

Respectfully submitted,  
Meaghan DeLucia  
Secretary

Prepared by,  
Kerry Eyrich