

**BRANFORD BOARD OF EDUCATION**  
**SPECIAL BOE Committee Chairs Meeting Minutes**

DATE: November 6, 2024  
SUBJECT: BOE Committee Chairs Meeting

LOCATION: This meeting was held virtually

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**ATTENDANCE**

<b>HERE</b>	<b>ATTENDEE</b>	<b>AFFILIATION</b>
Y	Peter Berdon, BOE Chair	Board of Education
Y	Meaghan Delucia, Personnel & Finance Committee Chair	Board of Education
Y	Ellen Michaels, Teaching & Learning Committee Chair	Board of Education
Y	Shawn Tiernan, Policy Committee Chair	Board of Education
Y	Laura Troidle, Communication Committee Chair	Board of Education
Y	Dr. Christopher Tranberg, Superintendent	Central Office
Y	Allison Moran, Assistant Superintendent	Central Office
N	Blaize Levitan, Chief Operating Officer	Central Office

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**BUSINESS ITEMS**

**ITEM DESCRIPTION**

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**CALL**

- 01** Meeting was called to order by Peter Berdon at 5:00 PM.

**DISCUSSION ITEMS**

**02 A. Teaching & Learning (T&L) Committee**

Among the items discussed to be placed on the next T&L Committee meeting agenda were:

- a. Elementary Student Performance (test results and action plan)

**03 C. Personnel & Finance (P&F) Committee**

In addition to the regular standing agenda items (Monthly Expenditures, Special Education Tuition & Transportation and the Personnel Report) the following item will be discussed by the Committee:

- a. Grants Budget Workshop

**04 B. Policy Committee**

Among the items discussed to be placed on the next Policy Committee meeting agenda were medications to policies:

- a. 5300 – Administration of Medications
- b. 5750 – FAFSA Completion Rates
- c. 5800 – Student Discipline

**05 D. Communication Committee**

Among the items discussed to be placed on the next Communication Committee meeting agenda were:

- a. Cell phone use including The Anxious Generation Book discussion
- b. 2025 BOE Meeting Schedule

**06 E. Full Board of Education (BOE) Meeting**

Among the items discussed to be placed on the Full BOE meeting agenda were:

- a. Introduction to the Master Plan Contractor
- b. Policy Items (First and Second Readings)
- c. Security Discussion in Executive Session

Continued...

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**ADJOURN**

- 07** MOTION (DeLucia/Tiernan) to adjourn.  
APPROVED UNANIMOUSLY

Peter Berdon adjourned the meeting at 5:19 PM.

The next BOE Committee Chairs meeting will be December 4, 2024 at 5:00 PM.  
This meeting is held virtually.

Respectfully submitted,  
Meaghan DeLucia  
Secretary

Prepared by,  
Kerry Eyrich