

08.13.2024

Summary

Attached is the FY2025 monthly financial report as of August 13th, 2024. This is an updated format of the financial report, downloaded in Excel, which compares YTD spending to August 2024. We're in the process of redesigning the monthly report over the next few months and would appreciate any feedback from the Board. Based on this time of year, spending patterns are in alignment with expectations. In addition, the Town has established the non-lapsing account of \$437,000 from FY2024 balance.

To:

Branford Board of Education

From:

Blaize Levitan
Chief Operating Officer

Kim Castoro

Director of Business Services

cc:

Dr. Christopher Tranberg
Superintendent of Schools

FY2025 Operating Budget Highlights:

- Most non-certified personnel costs are encumbered. Certified personnel costs are in the process of being encumbered
- Student Services is encumbering out of district tuition
- Utility and contractual obligations encumbered
- Need to encumber transportation funds for FY2025

Budget Concerns:

- Electric rates increasing ~30% in December
- Substitute utilization across District
- Chartered bus services rates (field trips, athletics)
- Unbudgeted kindergarten section

Future Actions:

- Include grant, capital, and food service budget in monthly report
- Standardized projections throughout FY2025 to monitor spending

Branford Public Schools

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Consolidated Budget - 2024 - 2025
Fund - 001 & 002

CHARACTER CODE	FY2025 ORIGINAL APPROP	FY2025 TRANSFERS	FY2025 REVISED BUDGET	FY2025 YTD EXPENDED	FY2025 ENC/REQ	FY2025 AVAIL BUDGET	FY2025 % USED	FY2024 % USED
10 SALARIES - CERTIFIED	28,581,912	0	28,581,912	569,549	22,825,847	5,186,516	81.9%	95.9%
11 SALARIES-NONCERTIFID	9,457,005	0	9,457,005	646,940	4,901,595	3,908,470	58.7%	61.6%
20 EMPLOYEE BENEFITS	11,700,111	0	11,700,111	1,924,627	7,461,595	2,313,888	80.2%	16.8%
21 WORKERS COMPENSATION	239,316	0	239,316	0	0	239,316	0.0%	0.0%
30 SITE LICENSE	566,715	0	566,715	143,674	324,311	98,730	82.6%	87.2%
31 PURCH SVCS	1,245,354	-4,368	1,240,986	8,005	940,350	292,631	76.4%	71.4%
32 PURCH SVCS PROF/TECH	793,356	0	793,356	24,195	20,124	749,037	5.6%	23.0%
40 UTILITIES-WATER GAS	1,208,768	0	1,208,768	0	1,236,480	-27,712	102.3%	77.8%
41 TRASH/SNOW REMOVAL	84,041	0	84,041	2,179	21,587	60,275	28.3%	55.0%
42 PURCH SVCS REPAIR	914,994	0	914,994	28,164	380,820	506,010	44.7%	60.9%
43 RENTALS	343,610	0	343,610	12,095	17,731	313,784	8.7%	14.6%
50 TRANSPORTATION	3,843,285	0	3,843,285	0	65,883	3,777,402	1.7%	1.2%
52 LIABILITY	662,686	0	662,686	589,657	0	73,029	89.0%	96.9%
53 COMMUNICATIONS	278,860	0	278,860	30,101	196,904	51,855	81.4%	85.7%
54 ADVERT/PRINTING/BIND	71,042	0	71,042	867	4,653	65,522	7.8%	22.7%
55 TUITIONS	4,013,675	0	4,013,675	109,615	2,842,022	1,062,038	73.5%	6.5%
56 TRAVEL	17,565	0	17,565	505	2,804	14,256	18.8%	17.8%
57 OTHER PURCH SVCS	57,338	-1,500	55,838	1,776	5,638	48,424	13.3%	23.6%
60 INSTRUCTIONAL SUPPLI	551,327	3,368	554,695	18,682	209,472	326,541	41.1%	44.4%
61 COMPUTER SUPPLIES	65,335	0	65,335	0	3,334	62,001	5.1%	5.1%
62 BUILD MAIN SUPPLIES	204,400	0	204,400	10,224	64,941	129,235	36.8%	36.6%
63 AUDIO VISUAL SUPPLIE	7,051	0	7,051	0	0	7,051	0.0%	0.8%
64 SUPPLIES/EQUIPMENT	34,363	-3,605	30,758	778	1,592	28,388	7.7%	16.7%
65 MEETING SUPPLIES	36,540	2,500	39,040	7,969	6,700	24,371	37.6%	38.1%
67 TEXTS-BOOKS/DIGITAL	64,895	0	64,895	11,880	5,258	47,757	26.4%	14.1%
68 LIBRARY BOOKS	58,330	0	58,330	0	2,917	55,413	5.0%	26.9%
69 PERIODICALS	8,039	0	8,039	472	0	7,567	5.9%	41.0%
6A OFFICE SUPPLIES	42,146	3,605	45,751	3,557	10,569	31,626	30.9%	28.2%
6B OTHER SUPPLIES	70,031	0	70,031	292	5,003	64,736	7.6%	6.4%
70 REPLACEMENT EQUIP	50,482	0	50,482	0	3,976	46,506	7.9%	7.4%
71 NEW EQUIPMENT	42,120	0	42,120	378	28,932	12,810	69.6%	177.3%
80 DUES AND FEES	92,115	0	92,115	2,992	10,240	78,884	14.4%	29.7%
81 SUBSIDY	21,304	0	21,304	0	0	21,304	0.0%	0.0%
Grand Total	65,428,110	0	65,428,110	4,149,171	41,601,281	19,677,659	69.9%	61.5%

As of 8/13/2024

General Operations - 2024 - 2025
Fund - 001

CHARACTER CODE	FY2025 ORIGINAL APPROP	FY2025 TRANSFERS	FY2025 REVISED BUDGET	FY2025 YTD EXPENDED	FY2025 ENC/REQ	FY2025 AVAIL BUDGET	FY2025 % USED	FY2024 % USED
10 SALARIES - CERTIFIED	23,999,198	0	23,999,198	446,130	19,274,912	4,278,157	82.2%	94.4%
11 SALARIES-NONCERTIFID	6,854,795	0	6,854,795	591,878	4,706,572	1,556,345	77.3%	83.1%
20 EMPLOYEE BENEFITS	11,000,831	0	11,000,831	1,914,867	7,461,595	1,624,369	85.2%	17.9%
21 WORKERS COMPENSATION	239,316	0	239,316	0	0	239,316	0.0%	0.0%
30 SITE LICENSE	524,046	0	524,046	143,674	320,976	59,396	88.7%	91.1%
31 PURCH SVCS	1,005,161	-4,368	1,000,793	8,005	758,350	234,438	76.6%	63.0%
32 PURCH SVCS PROF/TECH	374,233	0	374,233	24,195	18,824	331,214	11.5%	8.9%
40 UTILITIES-WATER GAS	1,208,768	0	1,208,768	0	1,236,480	-27,712	102.3%	77.8%
41 TRASH/SNOW REMOVAL	84,041	0	84,041	2,179	21,587	60,275	28.3%	55.0%
42 PURCH SVCS REPAIR	914,994	0	914,994	28,164	380,820	506,010	44.7%	60.9%
43 RENTALS	343,610	0	343,610	12,095	17,731	313,784	8.7%	14.6%
50 TRANSPORTATION	2,915,130	0	2,915,130	0	56,000	2,859,130	1.9%	1.1%
52 LIABILITY	662,686	0	662,686	589,657	0	73,029	89.0%	96.9%
53 COMMUNICATIONS	274,764	0	274,764	29,552	195,257	49,955	81.8%	86.4%
54 ADVERT/PRINTING/BIND	70,540	0	70,540	867	4,653	65,020	7.8%	22.2%
55 TUITIONS	339,771	0	339,771	0	0	339,771	0.0%	19.6%
56 TRAVEL	14,511	0	14,511	505	1,927	12,079	16.8%	19.1%
57 OTHER PURCH SVCS	52,086	-1,500	50,586	1,176	3,638	45,772	9.5%	8.4%
60 INSTRUCTIONAL SUPPLI	528,027	3,368	531,395	18,480	208,400	304,515	42.7%	45.7%
61 COMPUTER SUPPLIES	64,835	0	64,835	0	3,334	61,501	5.1%	5.2%
62 BUILD MAIN SUPPLIES	204,400	0	204,400	10,224	64,941	129,235	36.8%	36.6%
63 AUDIO VISUAL SUPPLIE	7,051	0	7,051	0	0	7,051	0.0%	0.8%
64 SUPPLIES/EQUIPMENT	34,363	-3,605	30,758	778	1,592	28,388	7.7%	16.7%
65 MEETING SUPPLIES	33,540	2,500	36,040	7,969	6,700	21,371	40.7%	38.1%
67 TEXTS-BOOKS/DIGITAL	64,895	0	64,895	11,880	5,258	47,757	26.4%	14.1%
68 LIBRARY BOOKS	58,330	0	58,330	0	2,917	55,413	5.0%	26.9%
69 PERIODICALS	8,039	0	8,039	472	0	7,567	5.9%	41.0%
6A OFFICE SUPPLIES	41,646	3,605	45,251	3,557	10,154	31,541	30.3%	28.4%
6B OTHER SUPPLIES	60,031	0	60,031	0	60	59,971	0.1%	7.6%
70 REPLACEMENT EQUIP	47,482	0	47,482	0	3,976	43,506	8.4%	8.0%
71 NEW EQUIPMENT	38,120	0	38,120	378	28,932	8,810	76.9%	226.7%
80 DUES AND FEES	89,815	0	89,815	2,992	9,990	76,834	14.5%	29.5%
81 SUBSIDY	21,304	0	21,304	0	0	21,304	0.0%	0.0%
Grand Total	52,180,360	0	52,180,360	3,849,673	34,805,578	13,525,110	74.1%	66.1%

As of 8/13/2024

Student Services - 2024 - 2025
Fund - 002

CHARACTER CODE	FY2025 ORIGINAL APPROP	FY2025 TRANSFERS	FY2025 REVISED BUDGET	FY2025 YTD EXPENDED	FY2025 ENC/REQ	FY2025 AVAIL BUDGET	FY2025 % USED	FY2024 % USED
10 SALARIES - CERTIFIED	4,582,714	0	4,582,714	123,419	3,550,935	908,359	80.2%	104.5%
11 SALARIES-NONCERTIFID	2,602,210	0	2,602,210	55,062	195,023	2,352,125	9.6%	8.5%
20 EMPLOYEE BENEFITS	699,280	0	699,280	9,760	0	689,520	1.4%	1.7%
30 SITE LICENSE	42,668	0	42,668	0	3,335	39,333	7.8%	16.9%
31 PURCH SVCS	240,192	0	240,192	0	182,000	58,192	75.8%	98.5%
32 PURCH SVCS PROF/TECH	419,123	0	419,123	0	1,300	417,823	0.3%	41.2%
50 TRANSPORTATION	928,155	0	928,155	0	9,883	918,272	1.1%	1.3%
53 COMMUNICATIONS	4,096	0	4,096	549	1,647	1,900	53.6%	43.9%
54 ADVERT/PRINTING/BIND	502	0	502	0	0	502	0.0%	53.0%
55 TUITIONS	3,673,904	0	3,673,904	109,615	2,842,022	722,267	80.3%	4.9%
56 TRAVEL	3,054	0	3,054	0	877	2,177	28.7%	13.7%
57 OTHER PURCH SVCS	5,252	0	5,252	600	2,000	2,652	49.5%	264.3%
60 INSTRUCTIONAL SUPPLI	23,300	0	23,300	201	1,072	22,026	5.5%	16.1%
61 COMPUTER SUPPLIES	500	0	500	0	0	500	0.0%	0.0%
65 MEETING SUPPLIES	3,000	0	3,000	0	0	3,000	0.0%	0.0%
6A OFFICE SUPPLIES	500	0	500	0	415	85	83.0%	0.0%
6B OTHER SUPPLIES	10,000	0	10,000	292	4,943	4,765	52.3%	0.0%
70 REPLACEMENT EQUIP	3,000	0	3,000	0	0	3,000	0.0%	0.0%
71 NEW EQUIPMENT	4,000	0	4,000	0	0	4,000	0.0%	0.0%
80 DUES AND FEES	2,300	0	2,300	0	250	2,050	10.9%	50.0%
Grand Total	13,247,750	0	13,247,750	299,498	6,795,703	6,152,549	53.6%	42.5%

As of 8/13/2024

Tuition and Transportation Expense Report		BRANFORD PUBLIC SCHOOLS											Fiscal Year Ending June 30, 2025	
Line	FISCAL YEAR 2025 DATA	<===== Tuition and Transportation Expense Month =====>												
TUITION DATA		8/1/24	9/1/24	10/1/24	11/1/24	12/1/24	1/1/25	2/1/25	3/1/25	4/1/25	5/1/25	6/1/25	FINAL 2025	
1	Total Tuition Budget	3,673,904											3,673,904	
2	School Year Expenses	3,354,676											3,354,676	
3	Extended Year or Day Expenses	261,943											261,943	
4	Total Expenses	3,616,619											3,616,619	
5	Projected Balance on 6/30/2025	57,285											57,285	
TRANSPORTATION DATA														
6	Transportation Budget	928,155											928,155	
7	School Year Expenses	812,367											812,367	
8	Extended Year or Day Expenses	44,322											44,322	
9	Total Expenses	856,689											856,689	
10	Projected Balance on 6/30/2025	71,466											71,466	
CONSOLIDATED DATA														
11	Combined Budget	4,602,059											4,602,059	
12	Combined Expenses	4,473,308											4,473,308	
13	Projected Balance on 6/30/2025	128,751											128,751	



**BRANFORD PUBLIC SCHOOLS
MONTHLY PERSONNEL REPORT 2024-2025
July 1-31, 2024**

<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>BUDGET/REASON</u>
<u>CERTIFIED STAFF YEAR-TO-DATE</u>			
<u>APPOINTMENTS</u>			
DIS	Director of Early Childhood Education	07/01/2024	GRANT
DIS	Athletic Director	07/01/2024	BUDGET
MONTHLY TOTAL: 2			
YTD TOTAL: 2			
<u>RETIREMENTS & RESIGNATIONS</u>			
BHS	Social Studies Coach	7/31/2024	
WIS	Special Education Teacher	7/26/2024	
MRT	Teacher - Grade 4	7/22/2024	
MONTHLY TOTAL: 3			
YTD TOTAL: 3			
<u>TERMINATIONS/NON-RENEWALS</u>			
<u>LEAVES OF ABSENCE</u>			
MRT	Teacher - PreK	11/4/2024	
WIS	Special Education Teacher	8/28/2024	
WIS	Math Teacher	8/26/2024	
MTM	Math Interventionist	8/26/2024	
JBS	Teacher - Grade 1	8/26/2024	
BHS	Math Interventionist	9/19/2024	
MTM	Elementary Interventionist	9/9/2024	
MONTHLY TOTAL: 7			
YTD TOTAL: 7			



**BRANFORD PUBLIC SCHOOLS
MONTHLY PERSONNEL REPORT 2024-2025
July 1-31, 2024**

<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>BUDGET/REASON</u>
<u>NON-CERTIFIED STAFF YEAR-TO-DATE</u>			
<u>APPOINTMENTS</u>			
JBS	Part Time Custodian	07/29/2024	BUDGET
MTM	Summer Custodian	07/15/2024	BUDGET
MTM	Summer Custodian	07/11/2024	BUDGET
MTM	Administrative Assistant to the Principal	07/09/2024	BUDGET
WIS	Administrative Assistant to the Principal	07/08/2024	BUDGET
CO	Administrative Assistant to the Assistant Superintendent	07/01/2024	BUDGET
CO	Administrative Assistant to Director of Facilities	07/01/2024	BUDGET
SAE	Summer Family Literacy Aide	07/01/2024	GRANT
MONTHLY TOTAL: 8			
YTD TOTAL: 8			
<u>RETIREMENTS & RESIGNATIONS</u>			
INS	Special Education Paraprofessional	7/29/2024	
JBS	Special Education Paraprofessional	7/17/2024	
SAE	Adult Education Teacher	7/15/2024	
FRC	Head Teacher	7/3/2024	
FRC	SACC Program Aide - Floater	7/1/2024	
MONTHLY TOTAL: 5			
YTD TOTAL: 5			
<u>TERMINATIONS/NON-RENEWALS</u>			
<u>LEAVES OF ABSENCE</u>			