

DOCUMENTATION CHECKLIST:

- Pay stubs for all working adults in the household for the four week time period prior to your appt.
- If you are self employed, there is a self employment form that must be filed out.
- Unemployment Compensation Benefits for the four week period prior to your appointment.
- Interest and Dividend Statements
- Social Security/SSI
- Pensions/Annuities (1099's)
- Veterans Benefits
- Workers Compensation/Disability Insurance (long or short term)
- Alimony/Child Support
- DSS/State Assistance
- Money from Family or Friends
- Do you own a business? Under the table earnings?
- Other Income: Paypal, Ebay, lottery, casino, etc
- Rent Receipt/Mortgage Statement
- Checking/Savings Statement /CD's (every pg of previous months statements)
- Stocks/Bonds
- Social Security Numbers & Birthdates of all household members.



Documents required!

Depending on what fuel source you heat with, you will need that bill (gas, electric) or if you heat with oil, it is your responsibility to establish an account with a dealer who is a registered vendor with the CT Energy Assistance Program.

You will receive a FULL more detailed listing of required documentation after you schedule an appointment with us, this list is just the basics due to space constraints.

INCOME & ASSET GUIDELINES: 2015-16 HOUSEHOLD INCOME GUIDELINES

Your combined yearly income must fall below the maximum yearly gross for your household size.

HOUSEHOLD INCOME GUIDELINES

Household Size	1	2	3	4	5
Max. yearly gross	\$33,132	\$43,327	\$53,532	\$63,716	\$73,910

There is also a liquid assets test (checking, savings, CD's, stocks, bonds, shares, CD's, and individual retirement accounts.) *The purpose of the liquid assets test is to try to ensure that winter heating assistance dollars go to households most in need; that is, to people without the financial means to heat their home.*

For homeowners, the first \$15,000 in liquid assets, and for renters the first \$12,000 in liquid assets is disregarded. Any amount OVER that limit when added to your annual gross income must fall below the income guideline for your household size.

Full Guidelines are on the State of Connecticut DSS website:
www.ct.gov/staywarm

Last season, well over 800 Branford Families were assisted through this program.

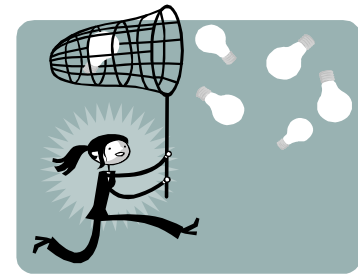
If you know someone who needs help, please pass along this brochure and encourage them to call for a **private & confidential** appointment.

Donations to the Emergency Fuel Fund are gratefully accepted; checks can be made out and mailed to:

Town of Branford - Emergency Fuel Fund
Canoe Brook Center
11 Cherry Hill Road
Branford CT 06405

Town of Branford

State & Federal Energy Assistance Programs 2015-16



Helping Branford families stay warm this winter

Energy Hotline 203-315-0610
Marlowe Ioime, Assistant Director
(203)315-0682
mioime@branford-ct.gov

Energy Assistance 2015-16

by appointment only (203) 315-0610

There is help available for your spiraling heating costs if you meet the income and asset criteria. A person living alone must have a **total gross yearly income** less than: \$33,132, two people living together less than \$43,327. Generally renters can have no more than \$12,000 in assets (bank accounts, CD's, IRA's, stocks or bonds); homeowners are limited to \$15,000 in assets. (Excess assets are added to income and combined must fall below amounts listed above). If you applied last year we will send you a letter assigning you an appointment date, along with a list of required documentation.

(see back page for more income/asset info)

OIL-KERO-PROPANE

If you applied last year for energy assistance and you heat with oil, kerosene, or propane you will be mailed a letter during the month of October with an appointment date and time and a detailed list of the required documentation. Please remember, if you do not have the required documentation, your application cannot be approved. Please come prepared to your appointment.

If you are new to the program, or did not apply last year, please contact us at 315-0610



**Deliverable Fuel
Heated Households**

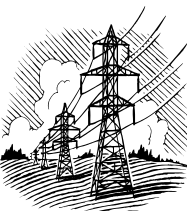
Remember, it is your responsibility to establish an account with a dealer that is a registered vendor with the Connecticut Energy Assistance Program., otherwise your bill will not be paid.

ELECTRIC

If you applied last year for energy assistance and you heat with electricity, letters will be mailed out beginning in December with an appointment date and time and a detailed list of the required documentation. Please remember, if you do not have the required documentation, your application cannot be approved. Please come prepared to your appointment.

If you are new to the program, or did not apply last year, please contact us at 315-0610

If you have not already done so, you should contact Eversource and **apply for the winter protection program and the Matching Payment Plan** (1-800-286-



Electric Heated Households

5844) Under this plan you will be protected from shut-off's and if you are awarded energy assistance and make all of your agreed upon monthly matching payments, eventually Eversource will match those payments as well as your energy award, up to a zero balance. Basically it doubles the amount of dollars off your bill. Electric bill must be in the name of a household member over the age of 18 and coded as residential heat.

GAS

If you applied last year for energy assistance and you heat with gas, letters will be mailed in January with an appointment date and time and a detailed list of the required documentation. Please remember, if you do not have the required documentation, your application cannot be approved. Please come prepared to your appointment.

If you are new to the program, or did not apply last year, please contact us at 315-0610 after December 1st.

If you have not already done so, you should contact Southern Connecticut Gas and **apply for winter protection and the Matching Payment**



Gas Heated Households

Plan (1-800-659-8299) Under this plan you will be protected from shut-off's and if you are awarded energy assistance and make all of your agreed upon monthly matching payments, eventually SCGC will match those payments as well as your energy award up to a zero balance. Basically it doubles the amount of dollars off your bill. Gas bill must be in the name of a household member over age 18 and coded RSH

Remember:

Appointments are necessary.

If you are unable to keep your appointment, or do not have the required documentation, please reschedule so that someone else can fill your appointment slot.