

Mandatory Annual Safety Training For ALL Employees 2018

Date	Topic	Instructor	Company	Location	A.M.	P.M.	Approx. Time
February 15, 2018	Sexual Harassment	Mark Wantroba	HD Segur	Fire Dept	10:00		2 hours
March 6, 2018	Sexual Harassment	Mark Wantroba	HD Segur	Fire Dept	10:00		2 hours
for: New hires/Supervisors and employees who haven't had training in three years - HR will notify employees prior to training date							
February 21, 2018	Violence in the Workplace	Carlos Rivera	WC Trust	Fire Dept	11:00	1:00	1 hour
February 27, 2018	Violence in the Workplace	Carlos Rivera	WC Trust	Fire Dept	11:00	1:00	1 hour
April 19, 2018	Defensive Driving	Mark Wantroba	HD Segur	Fire Dept	11:00	1:00	1 hour
Subject to change based off of claims Employees will be notified of attendance							

Mandatory PowerPoint Presentations 2018

	Blood Bourne Pathogens	Must be completed no later than March 31, 2018					
PowerPoint will be sent out							
PW/GGB/WWTP/REC	Lock Out/Tag Out	Must be completed no later than June 30,2018					
Air Contaminants Haz Com							
PowerPoint will be sent out							
	Hazardous Communications	Must be completed no later than June 30, 2018					
PowerPoint will be sent out on April 1st, 2018							
	Slips Trips and Falls	Must be completed no later than September 30, 2018					
PowerPoint will be sent out in July 2018							
	Ergonomics and Safe Lifting	Must be completed no later than December 31, 2018					
PowerPoint will be sent out in October 2018							
	Personal Protective	Must be completed no later than December 31, 2018					
	Respiratory Protection	Open-TBD					
PowerPoint will be sent out in July 2018							

Mandatory Safety Training For Public Works, GGB, Waste Water Treatment and Recreation 2018							
Date	Topic	Instructor	Company	Location	A.M.	P.M.	Approx. Time
July 25, 2018	Work Zone Setup	Mark Wantroba	HD Segur	Fire Dept	10:00	1:00	2 hours
September 20, 2018	Hearing Conservation & Fall Protection	Carlos Rivera	WC Trust	Fire Dept	10:00	1:00	2 hours
October 23, 2018	Confined Spaces	Mark Wantroba	HD Segur	Fire Dept	10:00	1:00	2 hours
Mandatory Safety Training for Park & Rec (Seasonal Workers)							
28-Jun-18	Hearing Conservation & Fall Protection	Carlos Rivera	WC Trust	Fire Dept	10:00	1:00	1 hour

Mark Wantroba

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Carolo Rivera

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** Subject to change based off of direct needs of each department

**Any new equipment received or any request for specialized training, please email Mark Wantroba and copy Joyce Forte